

## Transfer Credit

All students who are seeking their first baccalaureate degree at WTAMU will be provided an evaluation of completed course work from previously attended regionally accredited institutions.

## Evaluation of Credit

All course work completed at previously attended regionally accredited colleges and universities will be evaluated and total semester credit hours posted to a WTAMU transcript as part of the admission process to the University. Evaluation will be done when the admissions file is completed. (Complete application, application fee, final official transcripts from all other universities attended and Texas Success Initiative-approved test scores or proof of exemption constitute a complete file.)

A transfer evaluation report will be mailed to the permanent home address. Questions regarding transfer of credit can be directed to the transfer officer in the Office of Admissions or to the appropriate academic dean for the student's academic program of study.

Credits may be transferred to West Texas A&M University to be counted toward a degree in accordance with degree program requirements as outlined in the catalog. No grade of "D" in the program's major requirements or major subject can transfer for credit in any degree program offered at West Texas A&M University. Any student transferring from a community college or university to WTAMU will have the same choice of catalog designating degree requirements as the student would have had if the dates of attendance at the University had been the same as those of attendance at the community college or other university.

## Completion of Core Requirements at Other Texas Public Institutions

West Texas A&M University evaluates transfer of core curriculum in accordance with rules mandated by the Texas Legislature concerning the transfer of core curriculum.

Section 5.402, d. If a student successfully completes the 42 semester credit hour core curriculum at an institution of higher education, that block of courses may be transferred to any other institution of higher education and must be substituted for the receiving institution's core curriculum. A student shall receive academic credit for each of the core courses transferred and may not be required to take additional core curriculum courses at the receiving institution unless the board has approved a larger core curriculum at that institution.

WTAMU's core curriculum of 42 hours has been approved by the Texas Higher Education Coordinating Board. WTAMU will accept course credits earned by any student transferring from another accredited Texas public community college or university provided such credits are within the approved transfer curriculum of the student's declared major field at WTAMU. In the event that a credit transfer dispute arises involving lower-division courses, the following procedure shall be followed.

1. If WTAMU does not accept course credit earned by a student at another institution of higher education in the state, WTAMU shall give written notice to the student and to the sending institution that transfer credit is denied;

2. The two institutions and the student shall attempt to resolve the transfer of the course credit in accordance with the Texas Higher Education Coordinating Board.
3. If the transfer dispute is not resolved to the satisfaction of the student or the sending institution within 45 days after the date the student received written notice of denial, the institution whose credit for transfer is denied shall notify the commissioner of higher education of the denial.
4. The commissioner of higher education or the commissioner's designee shall make the final determination about the dispute concerning transfer of course credit and give written notice of determination to the involved student and institution(s).

## **Associate of Arts in Teaching (A.A.T.) Degree**

Associate of arts in teaching (A.A.T.) degrees approved by the Texas Higher Education Coordinating Board (July 15, 2004) do not allow students to count both TECA and EDUC courses on the same A.A.T. degree. Students transferring from a community/junior college to West Texas A&M University will be held to the same standard. Specifically, this means that a student will be allowed to transfer TECA (1311, 1303, 1318 and 1354) or EDUC (1302 and 2301) and count them toward an appropriate degree program at WTAMU. Exceptions may be granted for transferring students who entered a field-of-study program and took TECA courses prior to fall 2005.

## **ACE (American Council of Education) Recommended Experiences in the Armed Services**

Transfer credit may be granted from the military on recommendation of the ACE publication for an undergraduate baccalaureate degree program WTAMU offers. Vocational credit recommendations may be accepted into the bachelor of applied arts and sciences (B.A.A.S.) degree only.