

## *Admission Policies for Transfer Students*

When considering an application, Webster looks for evidence of potential for academic success. A cumulative GPA on all college level coursework of at least 2.5 on a 4.0 scale is preferred; however, each applicant is given individual consideration. If you have circumstances, which might affect your admission, they may be discussed confidentially with a member of the admissions staff. The University operates on rolling admission, and application files are reviewed by Admissions as soon as all requested credentials have been received.

## *Admissions Procedures*

If you wish to enroll as a degree-seeking student, you must first apply for admission to the University. The application process requires you to submit to the Admissions Office the following credentials:

- A [completed application](#) for undergraduate transfer admission.
- A \$35 non-refundable application processing fee.
- A 300-500 word essay on the topic of your choice.
- Evening students must submit an autobiographical essay or a professional resume.
- Transfer students may submit a short paper written for a college class.
- An official transcript mailed directly from each college, university or other post-secondary institution attended showing all work attempted to date.  
(If you have completed fewer than 30 credit hours, you must also submit a copy of your high school transcript or GED scores.)
- Art, dance, film production, music, and theatre students must arrange an audition/interview. English majors must submit a writing portfolio.
- B.S.N. students should contact the Director of Nursing at 968-7483 for additional credentials and requirements.

All transfer coursework must be college-level (100-level or above) with a passing grade. Pass/Fail courses will count for transfer credit if the student received a Pass. Repeated courses – only the second grade will be counted. Incomplete grades are not accepted in transfer. Courses completed with a grade of D have severe transfer restrictions and generally are not applicable toward major or general education requirements. Transfer course equivalency requirements for the major are determined by the appropriate department. See departmental transfer guides for more specific information. Formal evaluation of transfer credit is conducted by the Office of the Registrar upon admission to the University. A free estimated evaluation may be requested by contacting the Admissions Office.

## *Transfer of Credit with Degree*

Courses included in a completed Associate in Arts (A.A.) degree, Associate in Fine Arts (A.F.A.) degree, Associate in Science (A.S.) degree, or Associate in Applied Science (A.A.S.) degree will transfer to Webster University provided they are college level (100-level or above). Webster University will accept coursework completed prior to the date the degree was awarded, up to a maximum of 98 credit hours of transfer credits.

Students with an Associate in Arts (A.A.) will have fulfilled all of Webster University's general education requirements.

Students with an Associate in Science (A.S.) degree, Associate in Applied Science (A.A.S.) degree, or Associate in Fine Arts (A.F.A.) degree will have their transfer coursework evaluated on a course-by-course basis for equivalency with Webster University's general education requirements.

## *Transfer Credit with No Degree and/or Certificate*

Coursework completed as part of a certificate program or coursework completed not leading to a degree will also transfer to Webster University provided it is college level (100-level or above) with a passing grade. A maximum of 64 credit hours of community college credit may be transferred without an Associate degree.