

# Transfer Credit

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In many cases it is possible to satisfy unit or course curriculum requirements with course work from other schools. Be sure to check with the appropriate office for transfer credit approval before enrolling elsewhere. After you have completed transfer work and grades have been posted, submit an official transcript from that institution to:

Office of the Registrar  
Attn: Transcripts  
18 Sproul Hall  
University of California  
Berkeley, CA 94720-5404

Do not open the envelope! Unsealed transcripts will not be accepted.

**Note: Graduating seniors who are enrolling elsewhere, see [Graduation Section](#) for special instructions.**

## Guidelines for Transfer Credit

- Except for [UC Extension XB or XBW courses](#) and [courses from other UC campuses](#), transfer work does not affect the Berkeley grade point average.
- Transfer work cannot be applied to the [Senior Residence requirement](#).
- Students who plan to take a course at another institution while enrolled in a regular semester at Berkeley must obtain permission for [Concurrent Enrollment](#) prior to enrolling in the off-campus course (does not apply to Summer Sessions).
- Transfer courses submitted in satisfaction of the L&S Reading and Composition, Foreign Language, or Quantitative Reasoning requirements must be posted as letter grades on transfer transcripts.

## Checking for Credit

### Unit Credit

Before you decide to take course work elsewhere, you need to know that it will be eligible for unit credit on the Berkeley campus. To check for unit transferability for courses from California community colleges, see [ASSIST](#). For courses from other institutions, call the Office of Undergraduate Admissions at (510) 642-3175. (Note: To convert quarter units to Berkeley's semester system, divide by 1.5.)

## Course Requirement Credit

If you intend to satisfy a course requirement with transfer work, you will need to check with the appropriate office to be sure that the course you take will be accepted.

- [University Requirements](#)
- [Berkeley Campus American Cultures Requirement](#)
- Major Requirements – See [ASSIST](#) to find approved courses for major requirements from California community colleges. For all other transfer courses, check with your [major advisor](#).

## Transfer Credit for L&S Requirements

### High School Enrichment

College courses completed before high school graduation, as well as [Advanced Placement](#), [International Baccalaureate](#), and A or O level exams, should be reported on admissions applications and are recorded as transfer work. None of these units will be applied against the [maximum number of units](#) you are allowed at Berkeley.

### Community College

No more than 70 units of community college course work may be applied toward the 120-unit graduation requirement. However, it is still possible to fulfill course requirements with community college work in excess of the unit limit. For California community colleges, check unit transferability and University, College, and major requirement equivalents at [ASSIST](#).

### UC Berkeley Extension

Courses taken through UC Berkeley Extension that carry an XB or XBW prefix are identical or equivalent to courses taught at Berkeley and have catalog numbers parallel to their Berkeley counterparts. In addition to unit and requirement credit, XB or XBW courses receive grade points, which are included in the UC grade point average on Berkeley transcripts. While you are enrolled in XB or XBW courses, you will be subject to deadlines and procedures established by Berkeley Extension. Be sure to review the information on undergraduate credit courses on the [Extension website](#).

### Other UC Campuses

Courses taken at other UC campuses receive unit credit, are eligible for requirement credit, and are included in the UC grade point average on Berkeley transcripts.