

Transfer Admission Requirements

A candidate who has attended an accredited college or university after graduation from high school or receipt of a GED must apply to the College of Arts and Sciences as a transfer student. Applications for admission to Trinity are considered on a rolling basis. Candidates will be reviewed within two weeks of receipt of all required credentials. If additional information is required, candidates for admission will be notified promptly.

Applicants are strongly encouraged to visit the campus and arrange for an interview with an admissions representative. Prospective transfer students should call the Office of Admissions at 800/492-6882 or 202/884-9400 for an appointment to visit the campus.

Application Procedure

To apply for admission to the College of Arts and Sciences as a transfer student, applicants must:

1. Complete the application form and return it to the Office of Admissions with the non-refundable application fee of \$40 (fee is waived for prospective students who visit campus).
2. Submit a personal statement (see application for topic).
3. Send a letter of recommendation from a professor or faculty advisor at the last institution attended.
4. Request a copy of the applicant's official transcripts of all credits earned from each previously attended institution. These transcripts should be sent directly to the Office of Admissions. If the applicant has less than 24 transferable college credits, she must also submit a high school transcript.
5. It is recommended that the applicant send official SAT or ACT scores if she has been out of high school for less than two years.
6. All materials should be sent to:

Office of Admissions
Trinity Washington University
125 Michigan Avenue, N.E.
Washington, DC 20017

Transfer Credits Satisfying Undergraduate and Graduate Degree Requirements

Courses eligible for transfer must meet the following requirements:

- The course must have been completed at an appropriately accredited institution of higher learning. Associations recognized by the United States Department of Education (USDE) and the Commission on Higher Education (CHEA) confer appropriate accreditation; these associations include but are not limited to regional accreditors.
- Courses taken as either Pass/No-Pass or Credit/Non-Credit are not eligible for transfer to Trinity.

- Courses that have been audited are not eligible for transfer to Trinity.
- For transfer to undergraduate programs, the course must have been completed with a final grade of “C” or better, although certain academic programs require higher grades to count toward major or minor requirements. Transfer courses taken at the undergraduate level must be applicable to Trinity’s liberal arts curricula. However, transfer credits may be approved to satisfy the requirements of the major or minor field(s) as determined by the appropriate Program Chair(s).
- For transfer to graduate programs, the course must have been completed with a final grade of “B” or better, must have been taken at the graduate-level, and must have been completed no longer than five years prior to the date of matriculation in the degree program. Additionally, requests for transfer credit must be relevant to the degree sought and must be approved by the student’s faculty advisor.