

## **Transfer Applicants**

Lycoming College considers applications from students who have attended other post-secondary educational institutions. These applicants must have earned a cumulative grade point average of at least 2.30 (on a 4-point scale) in transferable courses at the post-secondary institution(s) attended.

Credit will be granted only for courses which have a grade of “C-” or higher. Courses with a non-grade such as “P” or “S” will not transfer. Lycoming College will determine which courses are appropriate for transfer and is under no obligation to accept any course. Lycoming College does not have a statute of limitations, but it reserves the right to refuse to accept some courses for transfer in which the content is out of date. The Registrar will consult the academic department(s) involved. Final determination of transfer credit will be made by the Lycoming College Registrar based on official transcripts only. Transfer courses will be shown on the Lycoming transcript with the symbol “T.”

Applicants may transfer up to 64 semester credits at the Lycoming College 100 and 200 level and up to 32 semester credits at the Lycoming College 300 and 400 level for a total of 96 credits. No more than 16 credits from approved online courses will be accepted as part of the above maximums. Students must complete the final 32 credits of the degree program at Lycoming College. At least 16 credits in the major area must be taken at Lycoming College

## **Matriculated Students**

Matriculated students who wish to study at other campuses must obtain prior written approval to do so from their advisor, the chair of the department in which the credit will be awarded, and the Lycoming College Registrar. Course work counting toward a major or minor must also be approved in advance by the chairperson of the department in which the major or minor is offered. Once a course is approved, the credit and grades for the course will be transferred to Lycoming and calculated in the student’s grade point average as if the courses were taken here. This means that “D” and “F” grades will be transferred as well as all other grades. Unapproved courses will not transfer. A maximum of 6 credits of online courses from a regionally accredited school will be considered for transfer. Students who transferred into Lycoming College with online courses are not eligible to take additional online courses through this process if doing so increases their online course total to more than 6 credits. As with all courses, requests for transfer of online courses are subject to individual departmental review. Final determination of transfer credit will be made by the Registrar based on official transcripts only.

Lycoming College does not have a statute of limitations but it reserves the right to refuse to accept some courses for transfer in which the content is out of date. The Registrar will consult the academic department(s) involved.

Students must complete 32 of their last 40 credits and 16 of the last 20 credits in their major at Lycoming.