

Transfer of Credits

Students who have taken classes at another college or university may transfer those credits to TOCC. TOCC may accept course credits with a grade of "C", its equal, or better from colleges and schools accredited by any of the following:

- Middle States Association of Colleges and Secondary Schools
- New England Association of Colleges and Schools, Inc.
- North Central Association of Colleges and Schools
- Northwest Association of Secondary and Higher Schools
- Southern Association of Colleges and Schools
- Western Association of Schools and Colleges

For TOCC to evaluate and determine whether a student's courses can be approved for credit, the student must complete these two steps:

1. Request an official transcript from the institution(s) previously attended to be sent directly to Tohono O'odham Community College, Director of Admissions, Post Office Box 3129, Sells, Arizona 85634. The student will be notified when the transcript has been received.
2. Submit a written request for evaluation of the credits. Students must first be admitted to TOCC in order to request evaluation of transfer credits.

Advanced Placement

Students have the opportunity to earn college credit by evaluation of prior learning. They may be able to receive credit by passing specified examinations or by portfolio. Students must be currently enrolled at TOCC in order to receive such credit. Advanced placement credit may include any of the following:

- Advanced Placement examinations from high school (AP)
- College Level Examination Program (CLEP)
- Special examination for credit (For example, Tohono O'odham Language fluency may be established by examination.)

Note: Students cannot receive credit by examination or evaluation of prior learning for a course that has a lower number than the one in which they are currently enrolled, or for a course for which they have already received credit. Credit by examination may or may not transfer to other colleges or universities.

For more information on credit by examination for specific courses, contact the Vice President of Education.

Advanced Placement (AP) Credits

Taking Advanced Placement courses in high school can accelerate your college career. At TOCC, you can earn up to 30 credits toward your degree by passing examinations at the end of AP classes. Credits you earn based on your exam performance may be counted toward your certificate or degree including General Education requirements. Exams are administered through the College Board each May. Some students take AP exams after taking honors or accelerated courses in their schools. For more

information about the AP program, talk to an academic advisor or visit the College Board web site at www.collegeboard.org

College-Level Examination Program

TOCC accepts for college credit passing scores for both the general and subject examinations of the College-Level Examination Program (CLEP). Students must pay a registration service fee and an examination fee for each test. Passing scores for subjects credited through the CLEP are recorded with a "P" grade. No record is made of failing scores. CLEP Examinations are available through the Testing Office at the University of Arizona, (520) 621-7589.