

TRANSFER STUDENTS

Credits from other institutions may be accepted toward degree requirements if they were completed at a regionally accredited college or university.

For degree-seeking students the college evaluates coursework for all Lower Division Collegiate (LDC) classes from regionally accredited institutions where grades of A, B, C, or P/S (Pass/Satisfactory) were earned. P/S grades are only transferable if the transferring institution awarded that grade for C or higher. If a D was considered P/S, it is not transferable. If you are unsure what constitutes LDC coursework see the appropriate section of the catalog. Career Technical Education coursework may be applied to a degree or certificate upon the evaluation and approval of the Dean of Instructional Services. Transfer GPA is not included in the overall GPA on PCC transcripts.

For non-degree seeking students the college evaluates all coursework needed to satisfy TBCC/PCC's Standard Prerequisites, as well as commonly used preparatory coursework in other subject areas (e.g. Biology). Non-degree seeking students will not receive any notification when this occurs, as the majority of their transfer coursework will not be evaluated.

To request evaluation of your transfer credits, complete and submit the Transfer Credit Evaluation Request form. You must be a current credit TBCC/PCC student to request a transfer credit evaluation. Submit this form only after you have requested official transcripts from all schools where you have transfer coursework; your evaluation cannot be completed until we have received all of your transcripts. Transfer evaluations are performed in the order in which they are received.

All transcripts received by the PCC Student Records Office become the property of PCC. The Student Records Office will not provide copies of transcripts from other institutions. The Student Records Office is responsible for determining acceptance of transfer work to meet college requirements. Students should plan to meet with a department chair or advisor to review program requirements. In order to receive credit toward a TBCC/PCC certificate or degree, it is the responsibility of each student with transcripts (credits) from international schools to have them translated (if necessary) and evaluated course by course by a service that is a member of the National Association of Credential Evaluation Services. Further information can be found at: www.naces.org by clicking on "Current Members" for a listing of service providers.