

The Transfer Evaluation Process

The Office of the Registrar at Tennessee State University evaluates transfer credits for students who clear TSU admission criteria, and who have declared a major. Transfer evaluations will not be completed for students with an admission status of transient or special. The complete files of students that have cleared the transfer admissions process will be forwarded to the Office of the Registrar for evaluation. Each file is processed individually, reviewing institutional catalogs and conferring with the Academic Departments for specific course equivalencies.

Tennessee State University accepts transfer credit from institutions of higher learning based upon the following considerations:

1. The educational quality of the institution from which the student transfers;
2. The comparability of the nature, content, and level of credit earned to that offered by TSU and
3. The appropriateness and applicability of the credit earned to the programs offered by TSU in light of the student's educational goals.

All transfer Hours Attempted, Hours Earned, Quality Points and Grade Point averages earned at other colleges and universities are included in the TSU academic record. When posting transfer courses to the TSU record, all transfer courses are converted to TSU's grading scale and repeat policy. If the previous institution uses a different symbol such as X or Y or any other alpha character or symbol, but the meaning is the same as I, F, at TSU, it will be treated the same and calculated in the GPA,

Students may earn college credit with grades of —P for acceptable scores from non-traditional credit:

- Advance placement
- CLEP
- DANTES
- Military Service

Under normal circumstances Tennessee State University does not accept credit from non-regionally accredited institutions of higher learning and students may be asked to provide information to determine the comparability of content and level of credit presented as transfer to that credit offered by TSU. Petition may be made by submitting the Application for Acceptance of Transfer Credit Form available in the Registrar's Office. Credit may be awarded only after review and approval by the appropriate academic department chair of the academic department in which the course is taught and approval of the academic dean of the college in which the course is taught. The application must be completed during the first term at Tennessee State University.

Students who feel that they are competent in certain subject areas are encouraged to earn credit through a nationally recognized credit-by-examination program or through departmental credit-by-examination programs at TSU.

NOTE: All universities and community colleges in the Tennessee Board of Regents (TBR) system share a common set of minimum requirements for baccalaureate degrees or associate degrees designed for transfer.

NOTE: TSU honors the completion of DSP requirements from any TBR institution regardless of credit hours assigned to individual courses or interventions used to complete the DSP requirements. Successful completion of DSP requirements from non-TBR institutions is demonstrated through COMPASS testing.