

## **Transfer Credit for Tabor College Hillsboro**

1. *Transfer Regulations:* Transfer credit will normally be awarded for credit earned at regionally accredited institutions and completed with a grade of C- or better. A maximum of nine hours of credit earned with a grade of D may be accepted in transfer if the credit was earned at a regionally accredited institution. Credit earned with less than a C- grade may not be used to meet prerequisites or to meet the requirements of a major. Tabor's transcript reflects a cumulative grade point average for the transfer student which is calculated only on credit earned in residence at Tabor.

No more than 64 hours transferred from junior colleges may count toward the 124 total hours for graduation. Generally, junior college work may not be used to fulfill upper-level requirements. Upper-level credit can be given only if a Tabor instructor consents to assign extra work in the area to make the experience equal to an upper-level course. Work done at an accredited institution may be accepted as transfer credit subject to all regulations which apply to resident credit. Courses that are considered "equivalent" are allowed to be counted toward the 40-hr upper level requirement and the 16-hr upper level major requirement. If the course is similar but the faculty member doesn't think it is worthy of upper level credit, the course can be "substituted" instead of making it "equivalent."

2. Transfer from Nonaccredited Institutions. Courses submitted for transfer from institutions not accredited by a regional accrediting agency will be accepted if one of the following criteria can be met:
  - a. Attainment of a grade of C or better in a succeeding course
  - b. Passing an examination for a specific subject
  - c. The ability of the Registrar and respective Department Chair to evaluate the content and equivalency of each course in question
  - d. The verification that a minimum of three regionally accredited institutions will accept the courses being submitted from the institution where the credit was earned.

Only credit earned with a grade of C- or better will be accepted from institutions that are not regionally accredited.

**IF ONE OF THE ABOVE CRITERIA IS MET, THE FOLLOWING GUIDELINES WILL APPLY:**

- a. Credit will only be awarded for courses of study similar to subject areas offered at Tabor College or for courses of study that are approved by the Adult Professional Studies Committee..
- b. Credit will be awarded after the student completes 20 credit hours at Tabor College with a Grade Point Average of 2.0 or higher.
- c. The amount of credit awarded cannot exceed the following caps:
  1. 75 hours from each four-year institution
  2. 62 hours from each three-year institution (maximum 64 hours per cap below)
  3. 40 hours from each two-year institution (maximum 64 hours per cap below)

3. The following are CAPS THAT APPLY TO ALL TRANSFER CREDIT:
  - a. 64 hours from institutions which only offer programs which can be completed in less than four years.
  - b. 4 semester hour cap for Physical Education activity classes.
  - c. Cap on Technical Credit:
    - The definition of “technical credit” is as follows:
      - The course primarily teaches a person how to do something, i.e., its purpose is to allow students to learn a specific skill such as machinery or equipment, EMT, aviation, nursing (ward care, hands-on patient care), computer repair and usage, office studies, drafting, automotive, cosmetology, etc.
      - The course content focuses on the applied aspects of the topic, with minimal attention to theoretical concepts.
        1. 40-semester hour cap for technical credit taken toward an AA,AS, AGS, AAAS, and baccalaureate degree at a regionally accredited institution and for technical credit evaluated by ACE/PONSI that is recommended for upper-division baccalaureate credit.
        2. 30-semester hour cap of any other technical credit, including credit earned through transfer, through ACE/PONSI-approved courses that are recommended for lower-division credit, and through portfolio assessment. Credit that was earned as part of an A.A.S. degree or vocational certificates is included under this cap.

All non-applied Associate Degrees from any accredited college will be accepted as meeting Tabor Core Curriculum requirements with the exception of the following institutional distinctives:

- TC 310 College, Christianity, and Culture (1 credit hour)
- RS 110 The Bible, Community, and Culture (3 credit hours)
- RS 400 Christian Faith in Contemporary Culture (3 credit hours)
- Intercultural Awareness Experience (3-8 credit hours)

Completion of the Tabor College Core Curriculum does not necessarily satisfy all program requirements (e.g. Teacher Education and gpa stipulations). Specific core curriculum courses required for a program of study are published in the Catalog. Some transfer students require more than four years of study to complete all degree requirements.”

Note that all transfer students who do not have a non-applied Associate Degree are subject to the core curriculum requirements of the Tabor College catalog that is in force at the time of their transfer.