

TRANSFER STUDENTS

Southwestern Christian College welcomes transfer students. Any student who has previously attended another postsecondary is considered a transfer student and is required to furnish official transcripts of all work attempted at each institution. Both qualitative and quantitative considerations are involved in the transfer of credits from another institution.

Southwestern Christian College accepts credit for transfer, experiential and prior learning, advanced placement, The College Level Examination Program (CLEP), The College's Board Advance Placement Program (AP) and professional certificates.

A student seeking admission to Southwestern Christian College from another accredited or accreditation candidate college or university will be granted unconditional admission if their grade point average is 2.00 or higher, and are in good standing with their previous institution. Those with lower averages will be considered on an individual basis and may be granted probational admission.

Veterans should submit evidence of satisfactory completion of Service Schools to the Registrar's Office to determine if college credit can be awarded. Military service personnel and veterans may be admitted as freshmen or transfer students. In addition, they may receive credit for successful completion of college-level military service schools as set forth in the American Council on Education's "Guide to the Evaluation of Educational Experiences in the Armed Services."

Transfer students must submit the following at least 60 days prior to enrollment.

1. Official academic transcripts from all institutions attended must be sent directly from the Registrar to the Registrar and Director of Financial Aid at Southwestern Christian College. Facsimile copies are not considered official transcripts.
2. An official high school transcript with date of graduation must be sent to the Office of Admissions.
3. Two letters of recommendation.
4. Completed Southwestern Christian College application for admission, immunization and health record form.
5. \$20.00 application fee (non-refundable).
6. \$50.00 housing fee (non-refundable) if residing in campus housing.
7. Essay

Courses accepted for transfer must be substantially in line with the course of study offered at Southwestern Christian College, and must serve a useful purpose in the particular curriculum which the student proposes to follow.

Full credit will be given for courses transferred from accredited and candidate institutions if the courses are applicable to a current curriculum at Southwestern Christian College in which a grade of "C" or

higher was earned (2.0 on a 4.0 scale). Courses with appropriate grades for transfer credit will be transferred at the level that the course was classified by the institution granting the credit. Transfer credit must not be more than six (6) years old. Credits from a quarter hour system will be converted to semester hours.

Students transferring from international institutions must submit a certified English translation of their transcript which will be evaluated with the professional assistance of World Education Services or Lisano International. A student may be granted advanced placement by presenting scores on The College's Board Advance Placement Examination. Students with a minimum score of 3 will be given college credits for beginning courses.

Credit for prior learning may be awarded only after an assessment of prior learning experiences and only for documented learning that demonstrates achievement of all objectives for a specific course or courses. A maximum of 12 semester hours of credit earned by CLEP may be accepted for the Associate level degree.

Southwestern Christian College does not accept in transfer to the Bachelor degree any courses offered by an institution that does not offer a Bachelor level degree.

Transfer students seeking a degree from Southwestern Christian College may transfer a maximum of 31 semester hours at the Associate degree level and 64 semester hours at the Bachelor degree level to Southwestern Christian College.

A maximum of 32 semester hours will be accepted from a school of preaching or other unaccredited institution. Courses accepted must be equal in content, credit hours and length to a comparable course in the current curriculum at Southwestern Christian College with a grade of "C" or better.

All decisions regarding transfer credit are made by the Registrar's Office in consultation with the head of the division. A transfer student on academic probation from any other institution will only be admitted to Southwestern Christian College on a probational basis, and may not enroll in more than 12 semester hours. A transfer student on academic suspension from any other institution will not be admitted to Southwestern Christian College.

After attending a semester at Southwestern Christian College students may choose to attend a winter, mini-term, or summer terms at another accredited college or university. Students must receive approval from the Vice President for Academic Affairs prior to enrolling for these courses by completing a Concurrent Enrollment Approval Form. Courses taken without approval will not be accepted for credit. Students who take courses at another institution must request that the registrar of each college attended forward an official transcript to the Registrar at Southwestern Christian College.

Southwestern Christian College assumes full responsibility for both the quality and quantity of all coursework recorded on its transcripts.