#### **Courses You Can Transfer to SMCC**

Courses in which a student has received a grade of C or better are accepted in transfer from regionally accredited institutions (C- not acceptable). There is no limit on the age of courses accepted for transfer credit. Courses must be comparable to those offered at SMCC. Transfer is determined by the appropriate academic department and administered by the Enrollment Services Office.

## **Minimum Number of Credits You Must Complete at SMCC**

Students seeking an associate degree must complete at least 15 of their credit hours directly through the College. Students seeking a certificate must complete at least 9 of their credit hours directly through the College.

#### **How to Transfer Courses**

A request for transfer credit requires submission of an official transcript from the other college. Transcripts for incoming freshmen should be on file in Enrollment Services 30 days prior to the semester for which consideration for transfer credit is to be given. Transcripts from other institutions submitted to SMCC will become the property of the College and will not be reproduced and/or mailed to other institutions. A student's grade point average at SMCC will not reflect grades in courses transferred from other institutions.

Students who wish to transfer credit from a college or university outside of the United States must have their educational credentials evaluated by a member of the National Association of Credential Evaluation Services (NACES). For more information, go to <a href="https://www.naces.org">www.naces.org</a>. This must be a course by course evaluation.

## **Taking Courses at Other Colleges & Universities**

Enroll at SMCC and the resources of six Portland-area colleges and universities are yours for the asking. That's because we belong to a higher education consortium that allows students to cross-register for courses at other participating institutions. Tuition is based on our rates. If we don't have the exact course you need, you can take it at:

- University of Southern Maine
- Maine College of Art
- St. Joseph's College
- University of New England
- Kaplan University

\*Classes are not available to first-semester freshmen. Other restrictions apply. Download the <u>GPACU Eligibility Checklist</u> and download the <u>GPACU Cross Registration Form</u> to being the process. For more information, visit <u>www.qpacu.orq</u>.

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## **Credit for Prior Knowledge**

### Credit Through Experience

Students can be exempted from selected courses or receive work experience credit based on documented work experience and approval of the Department Chair and the Registrar. Work experience can be used toward meeting graduation requirements.

#### **Military Credit**

In many cases, veterans attending SMCC are able to receive credit based on prior work and/or training. Official documents are required for military credit consideration.

#### Credit by Examination

Credit for College Level Examination Program (CLEP), General Exams and selected Subject Exams will be granted in applicable subject areas. A minimum acceptable score of 50 is recognized as recommended by the American Council on Education (ACE) on all exams. Students with documented skills and the permission of the Department Chair may qualify to sit for challenge exams in selected courses in their programs. Students must register and pay a challenge exam fee for the course. Challenge exam credits do not count towards full-time status for financial aid and the Veteran's Administration. A letter grade is assigned and calculated into the grade point average (credits for advanced placement (AP) courses/exams are granted for scores of 3 or higher for appropriate courses.)

## **SMCC CLEP (College Level Exam Program) Course Comparisons**

#### COMPOSITION & LITERATURE

SMCC COURSE	CREDIT GRANTED	CLEP EXAMINATION
ENGL-115	3 hours	Analyzing & Interpreting Literature
ENGL-100 &ENGL-ELE	3 hours	College Composition
Humanities Elective(s)	6 hours	Humanities

#### SCIENCE & MATHEMATICS

SMCC COURSE	CREDIT GRANTED	CLEP EXAMINATION
BIOL-100	4 hours	Biology
MATH-140	3 hours	Algebra
MATH-190	3 hours	Precalculus

SMCC COURSE	CREDIT GRANTED	CLEP EXAMINATION
MATH-ELE	3 hours	College Mathematics

## **HISTORY & SOCIAL SCIENCES**

SMCC COURSE	CREDIT GRANTED	CLEP EXAMINATION
ECON-120	3 hours	Microeconomics, Principles of
ECON-125	3 hours	Macroeconomics, Principles of
PSYC-220	3 hours	Human Growth & Development
SOCI-100	3 hours	Sociology, Introductory
PSYC-100	3 hours	Psychology, Introductory
POLS-105	3 Hours	American Government
Social Science Elective(s) SSC	6 Hours	Social Sciences and History
HIST-130	3 Hours	History of US I
HIST-135	3 Hours	History of US II
HIST-ELE	3 hours	Western Civilization I: Ancient Near East to 1648
HIST-ELE	3 hours	Western Civilization II: 1648 to the Present

## **BUSINESS**

SMCC COURSE	CREDIT GRANTED	CLEP EXAMINATION
BUSN-100	3 hours	Accounting, Principles of
MGMT-110	3 hours	Management, Principles of
MKTG-200	3 hours	Marketing, Principles of

BUSN-260	3 hours	Business Law, Introductory
CMPT-101	3 hours	Information Systems & Computer Applications

### **FOREIGN LANGUAGES**

SMCC COURSE	CREDIT GRANTED	CLEP EXAMINATION
FREN-101 & 102	8 hours	French Language
GRMN-100 & 200	8 hours	German Language
SPAN-101 & 102	8 hours	Spanish Language

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# For more information:

Enrollment Services/Office of Admissions 207-741-5800

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