

TRANSFER OF CREDIT FROM OTHER INSTITUTIONS TO SFCC

To transfer credit earned at other institutions of higher education to SFCC, several criteria must be met. Courses must be from accredited institutions.

- Official transcripts must be on file in the SFCC Registrar's Office.
- Course must be approved for content and learning outcomes by the SFCC Registrar, they are evaluated by the registrar and by SFCC faculty advisors, counselors in specific program areas.

The same exceptions that apply to transfer of credit from other New Mexico institutions apply to transfer of credit from other New Mexico institutions to SFCC – those NMHED approved general education courses and courses making up transfer modules outlined below. Planning for effective transfer with maximum efficiency is ultimately the student's responsibility. Responsible transfer planning includes early and regular consultation with the intended degree-granting institution to ensure that all pre-transfer course work will meet the requirements of the desired degree.

Transfer credits may be used toward graduation requirements as recommended by the faculty, with the following requirements and/or guidelines:

- a. Residency requirement: Transfer students must earn at least one-quarter of the total number of required credit hours (nine credit hours minimum) for the degree or certificate at SFCC. This shall include a minimum of one-quarter of the core requirements.
- b. Technical or occupational courses accepted in transfer may, with the approval of the appropriate dean, be substituted for SFCC course requirements. Such work might not apply toward courses in a major or toward general education requirements.
- c. A GPA for all courses accepted in transfer and for those used to meet graduation requirements must equal 2.0 or more.