

# **Information for Transfer Students**

## **Serving the Denver Metro area, Colorado**

Transfer credit may be granted for courses completed at accredited institutions of higher education approved by the US Department of Education.

Decisions concerning transfer credit are based on (1) equivalence of course content and level of instruction to that provided by Platt College and (2) appropriateness and applicability of credit to the student's program at Platt College.

Once students are admitted to Platt College, official transcripts are evaluated and transfer credit is reviewed by the Registrar. Unofficial transcripts may be used for advising and course selection but are not acceptable for full admission and transfer of credit. As the Registrar reviews the official transcript, the student may be asked to provide the course description(s) from the catalog under which he/she was enrolled. All transfer credit must be submitted for review during the first two quarters of the program. Courses that are not offered as part of the program requirement will not be accepted as transfer credit. Transfer credit submitted after a student's completion of the first two quarters will not be reviewed nor will transfer credit be awarded. The student will be contacted in regards to the outcome of the transcript evaluation. There is a \$50.00 transfer credit review submission fee and a \$75.00 transcription fee per credit hour awarded. The maximum transfer credit awarded cannot exceed 50% of the quarter credit hours of the total program requirement. Quarter hours of credit toward graduation are awarded on the basis of these conditions, but grades or quality points are not awarded. These credits will not affect the academic grade point average.