

Transfer Policy

College level course credits earned at regionally accredited post-secondary institutions can be transferred to Mountwest. Transfer credit is subject to the approval of the Division Dean in which the student matriculates, and with the following provisions:

- Mountwest must receive official transcripts of all college level work completed at other regionally accredited colleges before formal transfer credit will be awarded. Grades earned at other institutions will not be entered into the cumulative grade-point average (GPA) at Mountwest.
- Course in which a grade of “C” or higher is earned are transferable for credit if coursework is relevant to the student’s program at Mountwest with the approval of the Division Dean.
- Credits earned at foreign post-secondary institutions may also be transferred, subject to review and approval of the Dean of the Division in which the student matriculates. Students applying for foreign credit transfer must submit an official evaluation of foreign educational credentials from an accredited evaluation agency.
- Transfer students are required to complete a residency requirement prior to graduation.
- The transfer evaluation is based on the declared major of the student.

Students who transfer to Mountwest must complete at least 12 credit hours at Mountwest to obtain an associate degree, or 6 credit hours at Mountwest to obtain a certificate degree . Students enrolled in the Board of Governor’s Associate in Applied Science, Associate in Applied Science in Occupational Development, and Associate in Applied Science in Technical Studies degree programs are required to complete 3 credit hours of coursework to establish academic residency. Mountwest reserves the right to suspend or expel any students who misrepresent the truth on any admissions document.