

## **Transfer Credit Evaluation**

Credit earned at other accredited institutions may be considered for credit by Lamar State College-Orange according to the following policies; however, credit evaluation is not automatic:

- Official transcripts reflecting all completed coursework must be sent directly to Lamar State College Orange Office of Admission and Records from the issuing institution.
- A Transfer Credit Evaluation Request form must be completed and turned in to the Office of Admission and Records. Transfer credit evaluation will not be processed until all official transcripts have been received.
- Courses will be transferred as credit only, and the grades will not be used in calculating students' GPAs except in the case of honor graduates, where all courses attempted will be used in calculating the cumulative grade point average for the determination of honors.
- D grades earned at other institutions are transferable, but departments may refuse to count them toward degrees.

Transfer students completing Transfer Credit Evaluation Requests will be informed of the amount of credit that will transfer no later than the end of the first academic term in which they are enrolled.

## **Transfer of Military Credit**

Credit may be granted for military experience. A Transfer Credit Evaluation Request form must be completed and turned into the Office of Admission and Records. Credit will be evaluated upon the evaluation recommendations outlined in the American Council on Education (ACE) Guide to the Evaluation of Educational Experiences in the Armed Services. Students must submit the following documents: Form DD214, Military Transcript Summary sent directly from the American Council on Education.