

**Transfer of Credit to KC.** Transfer of credit from another college or university to KC involves consideration of accreditation, comparability of course work, and applicability of that course work to a KC degree program. Transfer work for students who already have a college degree, or for those not seeking a degree, may not be evaluated. The college will receive transfer credit from another college or university according to the following guidelines:

1. Credit for courses in which a passing grade (“D” or better) has been earned may be transferred to KC from colleges and universities accredited through recognized regional accrediting associations. It is not the policy of KC to transfer credits from any institution not so accredited.
2. The college will consider course work completed at colleges and universities outside the U.S. on an individual basis.
3. A student attempting to transfer credit from another accredited college or university must furnish Kilgore College with an official transcript(s) prior to the end of the student’s first academic term. Upon receipt of the official transcript(s), the Registrar's Office will complete a course-by-course evaluation as needed and furnish the student with a copy of the evaluation no later than the end of the first academic term in which the student is enrolled. If an official transcript(s) is not received as stated above, the student will not be allowed to re-enroll until the information is provided.
4. Transferred coursework may be posted to a KC student transcript for reference, but transfer grades are not included in the KC grade point average calculation.
5. Kilgore College accepts credit earned at other institutions by advanced placement examinations or through experiential learning under the same conditions as credit earned by traditional course work.