

## TRANSFER CREDIT

Kettering College will accept transfer credit, which is defined as academic credit accepted by Kettering College from another academic institution, under the following policies:

- To be acceptable, transfer credit must be from an institution with regional accreditation such as from the North Central Association of Colleges and Schools.
- Credit by examination, such as CLEP and AP, will be treated as transfer credit.
- Only courses with grades of C- or higher will be accepted unless the major has higher grade requirements.
- For transfer credit to fulfill a specific Kettering College course requirement, the candidate course must be closely equivalent in content and approximately equivalent in credits to the required course. If content equivalency is not met, the student may be required to take additional coursework to achieve close content equivalency.
- To be considered for transfer credit toward Kettering College's religion core requirement, religion courses must be from faith-based institutions.
- Transfer credit approval is valid for admission to a program for a period of one year from the approval date. If entry into a program is delayed for more than a year, transfer credit will be reevaluated for applicability.
- Certain courses have time limits to be suitable for transfer credit. To be eligible for transfer, math and science courses must have been taken in the 10 years before the student enters the College. Students admitted to the Bachelor of Science in Health Sciences or Bachelor of Science in Nursing completion programs are exempt from the time limits.
- Foreign transcripts must be accompanied by official translations and course-by-course evaluations done by a reputable international evaluation service. See the section on international students for a list of reputable agencies.
- Kettering College reviews all official transcripts received for individuals admitted to the College and notifies the student about all approved transfer credit. Individuals may appeal to the transfer evaluation committee to have the transcript re-evaluated. To do this, they must complete a transfer credit review form, available online.
- The transfer evaluation committee has final authority over determining all transfer credit.
- For each degree, there is a limit on how many credits a student may transfer.
  - Associate degree: 30 semester hours of transfer credit.
  - Bachelor of Science completion: 30 semester hours of transfer credit.
  - Bachelor of Science: 60 semester hours of transfer credit.

**Note:** Students with excessive transfer credit may experience difficulty in registering for full-time status once enrolled in Kettering College.