

## Transfer Policies

### Transfer Credits:

Johnson University accepts transfer credits from the following types of institutions. Applicants must submit official transcripts from those institutions.

*Other Colleges and Universities:* Johnson accepts academic credits transferred from other colleges or universities according to the following criteria:

- The college or university must be an institution of higher education accredited by a regional accrediting body (e.g. SACS, NCA, WASC), national accrediting body (e.g. ABHE, TRACS), or professional accrediting body (e.g. NASM, NCATE) recognized by the U.S. Department of Education and the Council for Higher Education Accreditation (CHEA). These accrediting bodies mandate assessment and other quality control systems that give Johnson a high level of confidence in their programs.
- Other educational experiences will be evaluated on a case-by-case basis according to the following criteria: course/degree content, faculty credentials, and student performance. Applicants may be asked to provide course descriptions, syllabi, or other evidence needed to make those judgments. If experience shows that Johnson can have confidence in a given institution, then the Registrar may place it on a list of “approved institutions,” which will facilitate the transfer process. Johnson University reserves the right to withhold recognition of credits awarded by any college or university that does not, in the opinion of the faculty, meet reasonable academic standards.
- Students must have completed the transferred courses, earning a minimum grade of “C” (or “P” if the courses were offered on a Pass/Fail basis).
- The transferred courses must apply to a Johnson degree program as the equivalents of required courses (i.e. providing a similar knowledge base and/or competencies) or as appropriate electives.
- Students who transfer credits from non-English-speaking countries must provide Johnson with a certified translation of transcripts and course descriptions, as well as a detailed and comprehensive evaluation of the transcripts performed by Global Credential Evaluators ([www.gcevaluators.com](http://www.gcevaluators.com)) or some other service approved by Johnson. A copy of the transcript in the native language must accompany the certified translation.
- Johnson does not grant credit for remedial coursework, college orientation, high school level courses (apart from some approved Advanced Placement courses which are listed in the undergraduate catalog), internships, or General Education Development (GED) tests.
- Johnson does not grant credit for duplicated courses (e.g. Beginning Composition completed at one college and Freshman English completed at another).
- If a course has been repeated for credit, the last grade earned will be used in the evaluation of the acceptance of credit.
- No student may transfer in more than one-half of the professional area credits without approval from the professional area coordinator or department chair and the internship requirement is not transferred.
- Students must complete at least twenty-five percent of required coursework at Johnson University.
- Twenty-four of the last 30 semester credit hours must be taken by a student in residence. The Senior Capstone course (if applicable) must be taken in residence.

*Vocational Schools, Technical Colleges, or Institutes:* Credits earned at vocational or technical institutions,

which are equivalent in content to required Johnson courses, may be transferred to the University according to the policies stated above. A maximum of 12 such credits may be applied to Johnson as General Electives. If students have completed vocational programs based on clock hours, rather than credit hours, then transfer credit will be computed on the basis of 50 clock hours equaling 1 credit hour.

Students who wish to transfer credits from any other institution must complete a successful semester at Johnson University. To complete a successful semester a student must complete a minimum of 12.5 semester credit hours and earn a minimum cumulative grade point average of 2.0 (“C”) with no course failures. The student must submit a petition to have the institution approved by the faculty. The deadline to submit the petition is the ending date of the student’s first semester. A faculty decision will be made during the following semester. If the institution is approved, transfer work will be considered and when applicable, placed on the student's transcript.

**Music and Worship Program:** The music faculty of Johnson University does not automatically accept credits in music from other colleges and/or universities. Transfer credits are determined by placement examinations and auditions.

**Teacher Education Program:** Transfer students must complete a minimum of two semesters at Johnson to be considered as candidates for this program. Selected transfer courses may be subject to validation. Transfer courses must correspond with a Johnson required course.

**Tennessee Universal Transfer Pathways:** The State of Tennessee has established Universal Transfer Pathways (UTPs) designed to facilitate transfer from community colleges to four-year institutions within the University of Tennessee and Tennessee Board of Regents systems (see [www.tntransferpathway.org](http://www.tntransferpathway.org)).

As a participant in this program, Johnson University:

- Accepts the entire A.S. or A.A. in Social Work toward a bachelor’s degree in Human Services.
- Accepts the entire A.A. in Psychology toward a bachelor’s degree in Human Services.
- Accepts all courses in the 41-credit UTP general education core earned with a grade of “C” or above. The core thus provides a pathway into any Johnson major or bachelor’s degree program.
- An example of the general education transfer into a bachelor’s degree appears below. For more information, [contact an Admissions Counselor](#).

Community College Area of Emphasis	Hours	Johnson Course
Communications (Total of 9 Hours)		
ENGL 1010, 1020 Composition I & II	6	ENGL 1021, 2011
SPCH 1010 Fundamentals of Speech Comm	3	SPCH 2112
Humanities and/or Fine Arts (one literature)	9	HIST 2020, LANG 2012, MUSC 3213
Social/Behavioral Sciences (Introduction to Sociology; General Psychology)	6	SPSY 1221, PSYC 1010
History	6	HIST 3072, 3082
Natural Sciences (BIOL 1010, 1020 or BIOL 1110, 1120)	8	SCIN 3035, science elective; PRMN 1051, Chapel Credit
Mathematics	3	MATH 2123

(Math 1530 Intro. to Probability & Statistics)		
<b>General Education Total</b>	<b>41</b>	

The following schools have requested articulation agreements with Johnson University. For further information, [contact an Admissions Counselor](#).

Visible Music College of Memphis, Tennessee