

## COLLEGE CREDIT

The typical two-year associate degree offered by Iñisaġvik usually requires 60 to 65 credits distributed across different areas of study. Certificates are offered for programs of less than two years in length and the number of credits needed varies depending on the length of the program. Students should find the program they are interested in pursuing and follow its credit requirements as listed in this catalog. Continuing Education Units Learning activities for which regular college credits are not given may be evaluated by a system of uniform continuing education units (CEU) and granted according to guidelines set forth by the Council on Continuing Education Units. One continuing education unit requires ten contact hours of participation in an organized continuing education experience under responsible sponsorship, capable direction and qualified instruction.

## CREDIT BY EXAMINATION

Iñisaġvik College may grant credit for existing Iñisaġvik courses based on prior learning experiences only through credit by examination. Credit by examination is a testing process to determine if students' previous experiences have given them the knowledge of the content of one or more Iñisaġvik courses. Students passing this test may receive credit for the class without actually taking it by demonstrating through the examination process that they possess the knowledge taught in that course.

To be eligible to challenge a course by examination a student must:

1. Be currently enrolled and accepted into a program;
2. Present proof of prior background, experience or training to assure a reasonable chance of passing the examination;
3. Submit to the Registrar's Office a petition to challenge a course by examination. The petition must include the signed approval of the instructor, the appropriate department head (unless they are one and the same) and the Dean of Instruction and Workforce Development;
4. Upon approval of the petition, the appropriate college instructor will administer the written and/or practical examination. After passing the exam with at least a "C" grade or its equivalent, the student must formally register for the course and pay tuition based on credits earned. A maximum of twelve credits may be earned at the college through credit by examination.

### Please Note

- Credits earned in this manner will not be calculated as part of the student's grade point average (GPA).
- The credits are not included in the computation of study load for full-time/part-time determination or for overload status.
- A student who does not pass a challenge examination will not be permitted to repeat the challenge.

## TRANSFER CREDIT

Credit earned at accredited institutions, through military educational experiences, or through documented training, may be accepted as transfer credit at Iñisaġvik for students admitted to the college. Whenever possible, transfer credit is equated with Iñisaġvik courses. The following regulations apply to transfer credit:

1. Students who have been accepted into a program may request that credits earned at an accredited institution of higher learning be accepted as transfer credit. Students must provide the Registrar's Office with official transcripts of their previous college credits to start the evaluation process for their transfer credits.
2. Undergraduate credits earned at the 100-level or above with a grade of "C" or higher at institutions accredited by one of the six regional accrediting agencies will be considered for transfer.
3. Transfer credit is not included in computing the GPA.
4. An entering transfer student's class standing is based on the number of credits accepted by Iñisaġvik .
1. Credits earned more than ten years ago from another institution cannot be transferred to an Iñisaġvik academic transcript without prior permission from the Registrar or Dean of Instruction and Workforce Development. Developmental English and math classes completed at other institutions are not considered transferable credits. In the case of 100-level transferable math and English classes completed at other institutions, the Registrar may require applicants to take COMPASS tests to determine their placement level.

Note: These credits do not count toward the residence requirement that at least 16 of the student's final 30 semester credits must be earned at Iñisaġvik College.

#### MILITARY CREDIT

Up to eight elective credits may be awarded to students who have completed one calendar year of active duty military service. In addition, credits may be granted for formal service schools and the primary MOS rating as recommended in The Guide to the Evaluation of Education Experiences in the Armed Services prepared by the American Council on Education. No more than fifteen semester credits may be applied towards an associate degree. Exceptions are granted only to students enrolled in the service members' opportunity colleges.

#### How Credits Are Awarded

Credits may be awarded for formal service schooling and military occupational specialties (MOS) as recommended in The Guide to the Evaluation of Educational Experience in the Armed Services, published by the American Council on Education. A score of 60 on the MOS skill qualification test is required. A maximum of forty-nine combined credits from these sources can be applied towards associate degrees. Credits completed through the Community College of the Air Force or in Department of Defense courses are included in the category of military experience. Credits may be awarded for formal schooling or vocational training sponsored by various organizations or industries according to guidelines contained in The Guide to the Evaluation of Educational Experience in the Armed Services, published by the American Council on Education. Students requesting evaluation of transfer credit from these sources must provide the Registrar's Office with documented evidence of the training received. They should also provide, if possible, recommendations from the American Council on Education pertaining to the transfer value of this training.

The application and credit equivalency requirements are subject to review and approval by college faculty in the discipline for which credit is being considered. The appropriate department head and the Dean of Instruction and Workforce Development must also approve these credits.

## CLASS STANDING

Students' class standings are based on the total number of credits they have earned. Classifications are:

- Freshman 0 – 29 credits
- Sophomore 30 or more credits

Transfer students are given class standing based on the number of transfer credits accepted by the college. Only students who are officially admitted to certificate or degree programs have class standing.

Non-degree students are registered without class standing.