

A student must earn a minimum of 33 semester hours in residence toward a baccalaureate degree from Harrisburg University of Science and Technology: 9 semester hours must be completed in experiential courses, 18 semester hours must be completed in required program courses, and 6 other semester hours. The maximum number of semester hours that may be transferred to Harrisburg University is 87; no more than 70 may have been earned at a two-year institution.

Coursework at Other Institutions – A student may study at other institutions and transfer the credit to the student's record at Harrisburg University.

Process for Approval - The student must complete an Off-campus Coursework form at the Office of Records and Registration notifying the University of the student's intention to enroll on a visiting basis at another higher educational institution. The request will be reviewed by the Office of Records and Registration, which may consult with an appropriate member of the University's faculty. Prior to enrollment, a written response will be sent to the student stating whether or not the proposed course is acceptable.

Process for Awarding of Credit – The student must arrange for an official transcript from the other college or university to be sent to the Office of Records and Registration. If the approved course was completed with a final grade of "C" or higher, the semester hours earned from the course will be posted to the student's record.