

Transfer Credit Policy

Emporia State University awards transfer credit according to the guidelines discussed here. The university reserves the right to accept or reject credits earned at other institutions of higher education. Work taken at other accredited two-year and four-year colleges may have it transferred to ESU by requesting that the previous college send an official transcript of the work taken to the ESU Office of Admissions. All transferrable credits are listed on the Emporia State University transcript and the transfer GPA become part of the overall cumulative GPA.

- Only passing grades are accepted for credit. All grades, including failing grades, are used in determining the student's grade-point average with the exception of the grades of P (pass) and S (satisfactory). Students who transfer in "F" or "D" grades for courses whose equivalents at ESU are not comparable in credit hours, may select one of the following options: (1) The student may choose to let the remaining hour(s) of poor grade stand as is; (2) The student may choose to take an additional course to improve the grade in those remaining hour(s).
- Students who have a minimum of a 2.0 (C) cumulative grade-point average for all previous credits earned at other two-year and four-year colleges will be admitted unconditionally.
- Students who transfer from two-year colleges must take at least 60 hours of work at a four-year college, 30 of which must be at ESU, to receive a bachelor's degree.

Restrictions on Transfer Credit

- Community College Credit - A maximum of 64 semester hours from community colleges may be applied toward the 124 hours required for a bachelor's degree. Although all transferrable credits from two-year colleges may be used to meet graduation requirements, the student must complete at least 60 hours of course work from four-year colleges including a minimum of 30 hours from Emporia State.
- Beginning Spring 2002, Emporia State University will accept lower division courses (those numbered 100 and 200) in transfer from other colleges or universities as the equivalent for our upper division courses, but the student will not receive upper division credit for these courses. The student will not have to repeat the courses, but the credit will transfer in as lower division credit.
- Correspondence Study and Extension Class Credit - Nor more than one-fourth of the credit needed for a degree may be extension credit and correspondence credit combined. Furthermore, students may not repeat courses by extension or correspondence to raise the grade received in a course previously taken in residence.
- Military Credit - General elective credit is allowed in the amount of one credit per six months of active duty for a maximum of eight credits. Credit may be allowed for certain service schools completed. The equivalent of one semester of college work (eighteen semester hours) is the maximum of credit allowed for military service. Students who desire to receive military credit should submit a DD214 form or its equivalent to the Office of the Registrar. Credit will not be awarded until after the student has officially enrolled.
- Physical Education - No more than 4 semester hours (PE 100 Lifetime Fitness plus 3 additional activity courses) will be allowed toward the 124 semester hours required for a degree.
- Courses Receiving No Credit - Emporia State University reserves the right to deny credit for courses that are not comparable with those offered in its baccalaureate degree programs. Examples include the following:
 - Courses below college level (usually numbered below 100).
 - Repeated courses or courses with duplicate subject content.

- Course work earned at an institution that did not hold at least candidacy status with its regional accrediting association when the course work was taken.
- Mathematics courses considered below college level, including beginning and intermediate algebra and most basic math courses.
- Courses offered for non-credit continuing education units.
- Remedial English courses that are preparatory to an institution's first Freshman Composition course.
- Non-academic vocational-technical courses.

Class Standing

A student's class standing is determined by the total number of transfer credits awarded by Emporia State University, not by the number of years of college study or the completion of an associate degree.

Freshman	0 - 29 semester hours
Sophomore	30 - 59 semester hours
Junior	60 - 89 semester hours
Senior	90 + semester hours

Satisfying Emporia State University graduation requirements depends not only on the number of credits completed, a minimum of 124 for most programs, but also on completing all college and major requirements.

Semester vs. Quarter Credits

Emporia State University operates on a semester system and awards semester credit. Credits transferred from schools on a quarter system are converted to semester hours before being placed on the ESU academic record. To convert quarter credits to semester credits, credits are multiplied by two-thirds. For example a 3 quarter hour course converts to 2 semester hours.