

Transfer Students

ENMU defines a transfer student as a student who is moving from a previous college to continue his/her undergraduate course work.

- 1. Data Entry of Transfer Course Work** — Transfer course work is entered on the transfer student's new ENMU transcript, articulated to ENMU's standards and ENMU's grading scale. (Quarter hour credits are converted to semester hour equivalents when entered by the Office of Enrollment Services. One quarter-hour is equal to two-thirds of a semester hour). **The acceptance of transfer course work by the University does not guarantee that these hours will satisfy requirements in a specific major or minor.** The college overseeing the student's major or minor (College of Business, College of Education and Technology, College of Fine Arts, College of Liberal Arts and Sciences) must approve the course(s) that will count for the major or minor. Grades of "D" cannot be used to meet requirements for a major or minor. Students can access their MyENMU accounts to view or print unofficial ENMU transcripts. Course work articulated to ENMU classes will be marked with a "P".
- 2. Official Transcripts** — Official transcripts submitted by transfer students from their previous institutions will be used for calculating admission eligibility.
- 3. Acceptance of Transfer Credit** — College-level course work is accepted for transfer from institutions whose accreditation is from an accrediting body recognized by the Council for Higher Education Accreditation (C.H.E.A.) Accrediting bodies currently recognized by C.H.E.A. are listed at www.enmu.edu/about/accreditation.shtml. Non-transferable courses (those not of college level) include, but are not limited to doctrinal religion courses and basic skills level courses. Technical/Vocational courses are limited to use in specific degree programs. Grades of "D" cannot be used to meet requirements for a major or minor but may meet other requirements.
- 4. Academic Standing (Suspension)** — A transfer student who has been disqualified for registration at another college or university will not be considered for admission to ENMU-Portales until the suspension period has been completed. If the transferring student is on probation from his/her current institution, the probationary status will be carried over to ENMU-Portales. See matrix on pages 31 and 32 for warning, probation and suspension policy.

Credit for college-level work from an institution that is a candidate for accreditation by a C.H.E.A. recognized body will be accepted. Work completed at an institution not accredited by a C.H.E.A. recognized body may be validated by course challenge.

All acceptable transfer work from a junior college or community college will be recorded as lower-division credit.