

## **TRANSFERRING TO COLLIN COLLEGE**

Transfer students who are in good standing academically at the last institution of higher education they attended are eligible for admission to Collin College. An official college transcript from all regionally accredited colleges/universities attended, proof of meningitis vaccination (if needed), and TSI status documentation is required.

Students who transfer to Collin College from other institutions of higher education may be awarded credit according to the conditions that follow.

- 1.** Credit must have been earned at a regionally accredited institution of higher education. Foreign transcripts will not be evaluated or accepted.
- 2.** An official transcript from all regionally accredited institutions of higher education attended by the student must be on file at Collin College.
- 3.** Official course descriptions from the catalog under which the student attended may be required for evaluation.
- 4.** Credit for courses equivalent to those listed in the Collin College Catalog will be accepted if the courses are required on the student's degree plan for graduation. Other credits may be accepted in lieu of elective courses depending on the student's program of study.
- 5.** Only the highest grade and credits earned for a repeated course will be used in computing the grade point average and applied toward degree or program requirements.
- 6.** Grades of "D" are accepted from other institutions; however, a cumulative GPA of 2.0 is required for graduation. Grades of "F" and "I" will not transfer.
- 7.** Waivers for physical education requirements may be granted for medical reasons. A written statement from a physician and one additional hour of electives are required. Credit for PHED courses is awarded for military training upon receipt of a student's DD214 (Honorable Discharge).
- 8.** While there is no limit on the number of hours that can be transferred into Collin College from other institutions, there is an 18 credit hour residency requirement to earn an associate degree from Collin College. Students obtaining certificates containing 18 hours or less must complete all coursework in residence at Collin College. Petitions to transfer credits into certificate programs containing 18 hours or less may be made to the academic dean through the degree plan coordinator.
- 9.** Time limits and minimum grade requirements may be imposed for transfer work into select programs. Contact the academic chair or academic dean for details.
- 10.** Collin College does not evaluate transcripts or award transfer credit earned at foreign institutions; however, students may be eligible for credit through examination at the college. Collin College degree plan coordinators conduct official transcript evaluations. Students must be currently admitted to Collin College to request a degree plan.