

TRANSFER OF CREDIT FROM OTHER INSTITUTIONS

Students may use transfer coursework accepted by CWC to satisfy graduation requirements; however, CWC does not use transferred coursework to calculate cumulative grade point averages, nor to determine academic standing. CWC encourages transfer students to provide course descriptions of completed classes and college catalogs from other institutions. The granting of transfer credit does not automatically imply acceptance of those credits to specific degrees since requirements vary from program to program. Transfer credit granted by Central Wyoming College does not imply those credits will be accepted and transfer to other institutions. The following conditions apply regarding transfer credit from another college:

1. For all students pursuing an Associate degree or Certificate, Central Wyoming College will evaluate for transfer credit freshman and sophomore college-level courses completed with a “C” or better at regionally accredited institutions of higher education and may consider, on an individual basis, college-level studies from institutions that are not regionally accredited. Special Topics and Credit by Exam courses will be considered on a case by case basis, and will be evaluated in the same manner as other coursework.
2. For all students pursuing a Bachelor of Applied Science degree, Central Wyoming College will evaluate for transfer credit freshman, sophomore, junior and senior college-level courses completed with a “C” or better at regionally accredited institutions of higher education and may consider, on an individual basis, college-level studies from institutions that are not regionally accredited. Special Topics and Credit by Exam courses will be considered on a case by case basis, and will be evaluated in the same manner as other coursework.
3. International transcripts that are not in the English language and are not in semester credits with letter grades must be evaluated by an approved Credential Evaluation service prior to credit transfer evaluation. Please check with the Registrar for more information.
4. Students are limited to earning a maximum of 75% of the credits in their declared program through Credit for Prior Learning or Transfer Credit.

Students wishing an evaluation of collegiate work for transfer should:

- Request institutions previously attended send official transcripts directly from the institution to:

Student Records Office

Central Wyoming College

2660 Peck Avenue

Riverton, Wyoming 82501

- Have a current CWC admission application on file.
- A transfer of credit evaluation is required by all CWC transfer students applying for financial aid.

Upon receipt, the Registrar will complete the evaluation. This evaluation will become part of the student's permanent file.