

Transfer Credit Policy and Procedure

Transfer credits are evaluated once students are accepted into a program of study and have submitted the tuition deposit to attend CMCC. All courses with a C or better are reviewed for transfer credit and will be posted within 5 business days of receipt of the official transcript. In some cases, course descriptions and/or syllabi may be required prior to transfer credit acceptance. Students are required to supply these materials if needed. Transfer credit is not figured in a student's grade point average. However, transfer credits applied to the degree program will be counted in pursuit of program.

The College accepts academic credits from institutions or programs of post-secondary institutions accredited by organizations that are recognized by the Council for Higher Education Accreditation and/or the U.S. Department of Education based upon the equivalency of course content to program requirements and the equivalency of academic credit hours. Note: Students requesting Veteran's Educational Assistance are required to have all previous post-secondary educational experience evaluated for possible transfer credit in order to be eligible for benefits.

How to Request Transfer Credits: Matriculated students at Central Maine Community College are expected to secure written approval from their Academic Advisors and the Registrar's Office prior to taking course work at other accredited institutions. Approved credit courses taken at other institutions will count toward total degree credit hours required but will not be calculated in the student's cumulative grade point average.

Academic Credit for Prior Learning

Central Maine Community College recognizes the value of learning acquired outside a college setting. Students are encouraged to explore all of the credit options that CMCC has available to them. It is possible to earn credit through CLEP examinations, Portfolio Assessment (PA), CMCC course challenge examinations, credit for college level learning gained through paid or unpaid employment and/or internship or independent study, on a limited basis. For further details regarding prior learning options, students should contact their Academic Advisor or the Academic Affairs Office.

Students who seek credit for prior learning must be formally admitted (matriculated) into a Central Maine Community College program in order to earn credit through these options. In addition, students who are admitted to the College must earn a minimum of 25% of their program course requirements from CMCC. College credit earned through any of these options count toward degree/certificate requirements but are not calculated into the grade point average (GPA).

All college courses taken more than ten (10) years ago are subject to review and acceptance.