

# Transfer Matrix

**Courses earned at another college or university are accepted for credit at Carl Albert State College according to the following guidelines:**

- Transfer credits earned by students at institutions accredited by the HLC or other regional accrediting agency, or the Oklahoma State Regents are accepted for transfer to CASC at face value.
- Transcripts from all institutions previously attended must be submitted. The CASC transcript will be a true reflection of all courses and grades completed.
- Credit for extracurricular learning, once recorded at a State System institution, is transferable on the same basis to CASC.
- Transfer courses not listed in a published transfer guide will be judged equivalent when a comparable course is found in the CASC Catalog and having similar credit hours, subject, content, freshman or sophomore level, clock hours, meeting times and attendance, and grading system.
- Only freshman and sophomore level courses are comparable and applicable to the associate level degree and certificate.
- Transcripts from the Armed Forces of the United States are translated to college credit as recommended by the American Council on Education.

**CASC does not accept courses for transfer according to the following guidelines:**

- Credits earned by a student at an institution that is not accredited by a recognized national accrediting agency.
- Credits earned at a vocational and technical school, unless cooperative agreements exist.
- Units or credits earned from Continuing Education and/or professional development training.