

**Students transferring** to the DCCCD from other institutions of higher education must turn in official transcripts from all regionally accredited U.S. (and U.S. territories) institutions attended, to the Admissions Office of the college they wish to attend. Transcripts must be no older than **three** years from the date the transcript was printed to comply with the state records and retention law, established by the Texas State Library and Archives Commission. Students seeking admission after having not attended for a year or longer must also submit a new official transcript.

Credit for courses in which a passing grade ("D" or better) has been earned may be transferred to the college from colleges and universities accredited through one of the following associations:

- Middle States Association of Colleges and Schools Commission on Higher Education
- New England Association of Schools and Colleges
- North Central Association of Colleges and Schools
- Northwest Association of Colleges and Schools Commission on Colleges
- Southern Association of Colleges and Schools Commission on Colleges
- Western Association of Schools and Colleges Accrediting Commission for Senior Colleges
- Western Association of Schools and Colleges Accrediting Commission for Community and Junior Colleges

It is the college's responsibility not to transfer credits received from any United States institution not so accredited except where signed agreements between the college and other institutions exist. However, if you have gained proficiency through completing coursework from non-accredited institutions, you may receive college credit through **credit-by-examination** and, in some circumstances, credit by experience.

Appropriate Dallas County Community College District personnel will complete course-by-course evaluations as needed for degree or program planning. The institution will inform transfer students of the amount of credit that will transfer prior to the end of the first academic term in which they are enrolled. Once the student has been notified that the credits have been evaluated, the student may look at the results at eConnect. To access eConnect, visit <http://econnect.dcccd.edu/econnect>.

Individual courses transferred will not be posted to the student's record. Official transcripts from all higher education institutions must be on file in the Registrar's Office. Generally, the college will not accept junior and senior level coursework as transfer credit unless there is an approved articulation agreement with the specific four-year college or university. To view approved articulation agreements, visit [www.dcccd.edu/Emp/Departments/EA/TS/Artic/AA/Pages/default.aspx](http://www.dcccd.edu/Emp/Departments/EA/TS/Artic/AA/Pages/default.aspx).

Coursework completed at colleges and universities **outside the United States** will be considered for transfer on an individual basis.

Credits earned through other education programs - such as credit-by-examination, military experience, and the U.S. Armed Forces Institute - are reviewed by the Registrar and credit may be granted if applicable.

You must submit all official **transcripts** from all higher education institutions to the Registrar's Office before an evaluation can take place. Any questions concerning the validity of the document(s)

will result in the need to have an official transcript(s) sent directly from the other institution(s) to the Registrar's Office. If you are admitted with a grade point deficiency, you cannot graduate until you have cleared the deficiency by earning additional grade points.