

Courses taken at another accredited post-secondary institution may be accepted to meet requirements for our degrees at the discretion of the registrar. Normally, to have credits transfer, classes taken at other institutions must be equivalent to or exceed our course requirements and you must have achieved a grade equivalence of “C” (2.00) or better. We do not transfer credits assigned a “Pass/Fail” grade. Transfer credits apply toward graduation requirements, but not toward your GPA

If you are transferring from an unaccredited institution with which BBC has had no experience, you may be required to provide some or all of the following: course syllabus, notes, faculty credentials, and college catalog.

Some institutions give credits in quarter hours rather than semester hours. A quarter hour is considered to be equivalent to two-thirds of a semester credit hour.

BBC currently offers a few courses that can be taken through an independent studies format. The College also refers students to other institutions that provide quality external studies courses when such work is needed or desired.

A limited number of distance education credits can be applied toward BBC degrees: 32 hours for a four-year program, 16 hours for a two-year program, and 8 hours for a one-year Bible Certificate.

Students who have taken exams through the DANTEs examination program may have those exams evaluated through a similar process as the CLEP exams listed above. No credit will be given for GED proficiency. Military technical programs will be evaluated on a case-by-case basis through the Academic Dean’s office. This method of earning credit is available to students who have successfully passed AP, CLEP, or similar examinations. If the Academic Dean approves the transfer, a grade of P (pass) will be listed on the student’s transcript for the appropriate course.

You may request to challenge a course if you believe you are already competent in a particular subject matter because of your past education, training, or experience. To challenge a course you must gain approval from the Academic Dean and the teacher of the course. You must then achieve a minimum score on an examination in the subject. After completing the above requirements a grade of P (Pass) will be recorded for the class on the student’s BBC transcript.

Occasionally, a student arrives at BBC with significant expertise developed by experience rather than classroom instruction. If you believe that you already have competencies in an area covered by a particular course, you may request through the Academic Dean to have your experience evaluated in relation to the course in question. The evaluation process will require you to demonstrate that you have already achieved the objectives listed in that course’s syllabus. Additionally, you will probably be interviewed, given a written examination, and asked to supply a list of relevant references. If sufficient competency is determined following the above process, a grade of “P” (Pass) will be recorded for the class on the student’s BBC transcript.

To Graduate:

1. You must have completed all the required course work for your degree program.

Note: If you have not completed your program requirements after 8 years from initial enrollment, or if you have interrupted your studies for 4 or more semesters, you must re-enroll under the program requirements

listed in the catalog which is current for the semester of your re-enrollment. Also you have the option to update your degree program to a later catalog at any time.

Note: It is the responsibility of the student alone to insure that all requirements have been met prior to the deadline for graduation.

2. Your CGPA must be at least 2.00. In addition, B.A. and B.S. graduates must earn a GPA of at least 2.00 on courses in their major or minors.
3. The final 32 semester hours must have been earned at BBC (unless the necessary courses are not available on campus).
4. Candidates must also participate in an evaluation process which will include all or some of the following:
 - 1) Exit interviews;
 - 2) Exit tests;
 - 3) An oral exam or presentation relating to their major field of study.

To graduate, you must have demonstrated Christian faith and character of such quality that the Academic Council can recommend you for ministry or further study. If the Council decides that you have serious character deficiencies, they may require counseling, delay your graduation, or even deny your application for graduation. No student will be allowed to graduate while under disciplinary probation.

NOTE: You will not be permitted to go through graduation ceremonies until the above requirements have been met. Graduation requirements are subject to change.