

TRANSFER CREDITS

Transfer credits may be awarded for courses completed at accredited institutions. Students transferring to Beal College from other post-secondary educational institutions are required to submit an official copy of the transcript from each college previously attended. Transcripts must bear the appropriate college seal and signature to be considered official. Only those courses appearing on an official transcript may be considered for transfer purposes.

In addition, the student must provide the Registrar with an official description of each course in question. Credits meeting all of the following criteria will be considered for transfer:

1. The course must have a course description which corresponds to the description as outlined in the catalog under which the student begins or resumes his or her program of study.
2. The course must have been completed with a grade of "C" or better.
3. The course must be worth a minimum of three semester credit hours.

IMPORTANT: Credits earned at another accredited academic institution will be transferred to the student's record, for equivalent courses in the student's declared program at Beal. For graduation purposes, transfer credits must directly apply to the student's program of study. In addition, the grades earned in the courses being transferred must match the standards established for the currently offered programs to which the corresponding credits are applied.

For readmitted Beal College students, the catalog in effect at the time of the re-admittance will dictate the curriculum requirements. If a student changes to another program, he or she can request that the transcript be re-evaluated for applicable courses in the new program.

Transfer of some courses whose content has substantially changed (for example, computer courses, federal taxes, medical insurance, billing and coding, medical laboratories) may carry a time limit.

Please note that credits for human anatomy and physiology can only be transferred to Beal College as a 6-credit lecture unit for the courses ZO111 and ZO112, Human Anatomy and Physiology I and II. This policy ensures that content of the courses transferred corresponds to the content of courses at Beal College. Exceptions may be made on a case-by-case basis depending on the material covered in the course to be transferred.

A maximum of 36 credit hours will be accepted toward an associate degree and a maximum of 18 credit hours will be accepted toward a diploma. Transfer credits are recorded on the official transcript with a grade of T and are counted as credits earned. Transfer credits are not computed in the student's grade point average.

Students currently enrolled at Beal College may take courses at other academic institutions and transfer the earned credits to their program under the following conditions:

1. A course description must be provided to Beal College's Registrar.
2. The Registrar's approval must be obtained prior to taking the course in question.

3. Arrangements must be made to have an official transcript of the course grade sent from the other institution to Beal College's Registrar's Office.

IMPORTANT: As stated above, for graduation purposes, transfer credits must directly apply to the student's major program(s) of study, and the grades earned in the courses being transferred must match the standards established for the programs to which the corresponding credits are applied.

ARMED SERVICES COURSES

Beal College recognizes learning acquired in military life. Credit is awarded according to the standards established in the Guide to the Evaluation of Educational Experience in the Armed Services published by the American Council on Education.

Applicants who are requesting Veterans Administration (GI Bill) educational benefits are required to have all previous postsecondary education and training evaluated for possible transfer credit. Applicants with military service should send a copy of their Army/ACE Registry Transcript Service (AARTS) or a SMART (Sailor/Marine Corps American Council on Education Registry Transcript) to the College for credit evaluation.