



## Transfer Credit

Ogeechee Technical College recognizes previous postsecondary coursework by accepting credits earned from other regionally or nationally accredited institutions that are applicable to the student's program of study. OTC requires all transfer credits within associate level coursework to be taken at regionally accredited institutions that are part of the

Commission on Colleges.

Credit for courses at an institution accredited by a national or regional accrediting agency which is recognized by the U.S. Department of Education and the Technical College System of Georgia and whose entrance requirements and curriculum are equivalent to or greater than those of OTC will be considered for award of transfer credit. Credit may be granted for formal military schools, training and correspondence courses in accordance with the American Council on Education.

A student who presents credit for evaluation and transfer must be aware that the awarding of credit does not guarantee that institutions subsequently attended by the student will accept those credits. Due to the rapid changes in technology and technical information, program-specific technical courses will be considered for transfer credit in a program only if the coursework has been completed within the past five years. Technical courses that were taken five years prior to admission to OTC will be evaluated for technical currency for course content by the program faculty. A student desiring consideration of credit for technical courses or experiences that are more than five years old can request transfer by exemption testing. Transfer credit will be considered without restriction of completion dates for those courses in academic disciplines. Examples of these courses include, but are not limited to, English, psychology, mathematics, physical sciences, natural sciences, and social sciences.

A student may receive credit for courses taken at another postsecondary institution if:

- The course taken is essentially the same equivalent course content as the course taken at OTC;
- The course taken has the same number of credit hours (or greater) as the course taken at OTC;
- An official transcript is on file in the student's admission file from all postsecondary institutions attended; and
- A grade of "C" or higher has been earned for the course to be transferred.

A grade of “TR” will be entered on the permanent record if credit is awarded. The hours will not be computed in the grade point average or appear on the quarterly grade report.

For competitive admissions programs, grades for credit earned as transfer credit will be evaluated for GPA and calculated into the GPA under consideration for program admission.

A student who has attended a previous college and is eligible for transfer of credit for English and math is not required to take the COMPASS placement exam. However, if the student for any reason takes the exam and scores indicate the need for a Learning Support class, the student forfeits evaluation of his/her transcript, and the scores on the exam will determine placement, except in the case of a competitive admission program.

### Transient Courses

A transient student is a student who is currently enrolled at one postsecondary institution seeking to take classes at another postsecondary institution. At OTC, students must obtain permission from their program advisor before applying as a transient student to other postsecondary institutions. To ensure coursework and learning outcomes are at the collegiate level, OTC requires that associate degree level educational coursework taken as a transient student be taken at a regionally accredited institution. However, if students cannot find the associate degree course offered at a regionally accredited college, they must request a “Faculty Credentials Form” be sent from the Registrar’s office at OTC to the Registrar of the non-regionally accredited host institution.

Grading procedures for transient students are the same as for traditional students. Therefore, the transient student’s grade will be sent from the host school to OTC (home school) for recording of the grade upon completion of the course. The grade becomes a part of the student’s permanent record. The hours will be computed in the grade point average and will appear on the student’s transcript.

### Armed Services Credit

Credit may be awarded for education/training experiences in the Armed Services. Such experiences must be certified by the American Council on Education (identified in the Council’s publication: Guide to the Evaluation of Educational Experiences in the Armed Services). Credit will be given on the basis of individual evaluation. Credible military experience must closely correspond to course(s) in the OTC curriculum in content and competencies. Foreign Earned Credit Credit may be awarded for foreign earned courses based upon an evaluation performed by an independent evaluation service. Applications are available in the Admissions Office. The Registrar will make the final decision regarding the award of transfer credit. Grade points will not be assigned to transfer credit.