



Northland College Transfer Policy

Northland College considers a variety of factors when reviewing applications. In order for your application to be considered for admission you should submit the following materials:

Application for Admission

- Official college transcripts from all institutions that you have attended
- Official high school transcripts or official GED report (transcript is not needed for applicants that have taken more than 24 college credits)
- ACT or SAT scores (scores are not needed for applicants who have been out of high school for more than one year)
- Letter of recommendation from a professor, guidance counselor or someone who knows you well

A student entering Northland College after having attended any post-secondary institution for any length of time must provide Northland College with all official transcripts of all prior course work. The Registrar will complete a course-by-course evaluation for all submitted transcripts. Failure to provide official transcripts from all institutions attended could result in an administrative hold being placed on a student's registration.

Only college-level courses from colleges accredited by a regional accrediting agency will be evaluated for acceptance. A grade of C- or better must have been earned in a course for it to be accepted. The sending college must have been regionally accredited at the time the course work was completed. A maximum of 65 credits will be accepted from all junior or two-year colleges, or any combination of junior or two-year colleges. There is no limit on the number of transferable credits from a 4 year college.

All courses are evaluated on a course-by-course basis. Courses that are "technical" in nature are generally not accepted for transfer. Courses which are considered developmental at the institution at which they are taken are generally not accepted. Completed courses which do not have an exact equivalent at Northland may be transferred in as general elective credits, or may not be accepted. Some credits more than ten years old may require approval from the appropriate Program Coordinator.

Courses that are repeated are counted only once in total credits earned. If a student is awarded transfer credit for a course and then repeats the course at Northland, the transferred credits will be removed from the student's record. In addition, a minimum of 30 credits must be earned at Northland College, including at least 20 credits in a student's major field of study, to earn a Northland College degree. Transfer students planning to pursue teacher licensure will be required to meet certain state-mandated general education course requirements before they are eligible for student teaching. A personal interview with the Director of Teacher Education is strongly recommended for all transfer students planning to pursue teacher licensure.

What credits will transfer in?

Any college credit earned by taking a class at a regionally accredited institution of higher learning will transfer as long as it is not technical in nature. This includes classes taken while in high school.

How do I know if a college is regionally accredited?

Check in their official catalog or on the college web site. All colleges should have a prominent "Accreditation Statement" in both of these places. Regional accreditation is indicated by affiliation one of the following associations, each named after the region in which it operates: Middle States, New England, North Central, Northwest, Southern, and Western. If you're still not sure call them and ask. We can also help you find out.

Can I earn credit by exam?

Sure. We award transfer credit based on acceptable scores earned on AP, IB, and CLEP exams. We do not accept credits earned by taking placement or proficiency exams offered by another college. We must receive official score reports directly from those agencies in order for us to consider the scores for credit. Credit is not awarded off of notation on a high school transcript that you took AP or IB course work.

How do I transfer credit to Northland?

As part of the admission process you will be asked for official transcripts from all college work ever attempted. Please arrange for all transcripts to be sent to the admission office. You may encounter registration problems if official transcripts from all colleges ever attended are not received before you begin classes at Northland. We do not grant college credit based on notation from a high school transcript. We need official transcripts from each college attended.

How many credits can I transfer in?

A student may transfer in up to 65 credits from any two-year college (junior college) or combination of two-year colleges attended. There is no limit on the number of transferable credits from a 4 year college. It is important to remember that at least 30 semester hours must be completed at Northland, including 20 semester hours in your major, to earn a Northland College degree. We have a maximum of 30 transferable credits earned by taking any combination of AP, IB, or CLEP exams.

What if I have questions about whether a class will transfer before I take it?

Ask your admission counselor. He or she will be able to help you figure it out equivalencies.

How do I know what the classes will count for?

A course-by-course transfer evaluation will be sent to you after you have applied for admission and submitted college transcripts or official AP, IB, or CLEP exam score reports. It will list what you took at the other institution and its equivalent at Northland.

What if Northland does not have an exact equivalent of what I took?

We will award elective credit for any classes you took for which we do not have a close equivalent.

What if I have questions about my transfer evaluation?

You can call your admission counselor or the registrar's office with questions once you receive your official transfer evaluation.