



Policy of Transfer Evaluation

Transfer of credit from another institution to Sul Ross State University involves consideration of accreditation, comparability of course work and applicability of that course work to a SRSU degree program. Transcript evaluations appear on Banner Self Service. Unofficial Advisor transcripts will be used by faculty advisers for academic advising.

Regional Accreditation

SRSU will consider for transfer credit (subject to other provisions outlined below) course work completed at institutions which have been granted membership or candidacy status in any one of the six regional accrediting associations recognized by the Department of Education, excluding accrediting commissions for vocational or occupational training.

No Regional Accreditation

Course work from an institution which is neither regionally accredited nor a candidate for such accreditation will not be recognized for transfer purposes. However, student appeals may be reviewed on an individual basis.

Role of Registrar's Office in Determining Transfer Credit

The Office of the Registrar reviews each course taken at another college or university and makes the initial determination of whether or not a course is transferable. The course is evaluated for transfer credit by comparing the nature, content, and level of transfer credit and appropriateness and applicability of the credit earned to the courses at SRSU. It is sometimes necessary for the transfer student to provide such materials as school catalogs, course descriptions, syllabi, class assignments, or textbooks to assure proper evaluation. The holding of an associate degree from another institution has no effect on the transfer credit or admission to SRSU.

Role of School Dean and Department Chair of Student's Major

The applicability of semester credit hours transferred to a degree at SRSU will be decided by the school dean and the chair of the student's major department. The applicability of transferred credit will be evaluated on a course-by-course basis.

Explanation of Evaluation Symbols

Office of the Registrar personnel assign evaluation symbols to all courses submitted. Courses which have direct SRSU course equivalency will be equated to the SRSU course number and be reflected accordingly on the evaluation transcript record.

Courses which hold semester credit hour value, but which do not have an exact SRSU course equivalency, will equate as elective courses on the same level and with the corresponding grade and number of hours earned at the previous college. Courses transferred at the lower level cannot be credited as equivalent to upper-level courses. The school dean and the chair of the student's major department will determine how these elective courses may apply toward the student's degree. Elective courses will be recorded as:

1trn/2trn -- lower level (freshman and sophomore)

3trn/4trn -- upper level (junior and senior)

NOEQ -- No SRSU equivalent Course

Courses evaluated as Technical and Vocational (T&V) may/may not be transferable and may/may not be computed in the GPA for admission purposes. In a few specified degree programs, the chair of the student's major department may review the work on a course-by-course basis and recommend to the Registrar's Office that the T&V credit be recorded on the student's unofficial SRSU transcript.

Although T&V credit is generally not accepted, a student may validate course work for SRSU credit by passing a qualifying exam. Should the student change majors, the applicability of the T&V credit toward the new major will be subject to review by the chair of the student's new major department.

Courses which hold no transfer value for either admission or degree purposes are evaluated as non-transferable (NT). Generally, these are courses that are remedial, preparatory or development in nature.

Physical education activity courses are evaluated as Activity (ACT). These are transferable for admission and degree purposes.

Texas Common Course Numbering System

The Texas Common Course Numbering System was developed to facilitate transfer of general academic courses between Texas public junior and senior institutions. Common courses are included in the **Community College General Academic Course Guide Manual**, published by the Texas Higher Education Coordinating Board. Common course numbers may be used to determine how freshman and sophomore level courses from Texas public junior institutions transfer to senior institutions.

SRSU has identified the academic courses within its core curriculum that have equivalent common course numbers. These numbers are shown in the Degree and Graduation Requirements section of the catalog.

Transcripts

SRSU unofficial transcripts separate transfer course work from SRSU course work. The transfer grade point average and the SRSU grade point average are separate. The transfer GPA does appear on the official SRSU transcript. The transfer GPA will appear on the transcript evaluation received at the time of acceptance to the university. There will be no cumulative grade point average. See **Transcripts** for more information.

Maximum Hours Accepted

SRSU will apply to a specific degree no more than 66 semester hours from an accredited junior/community college. At the time of the transfer, all transferable work attempted at a junior/community college will be recorded on the official transcript. If the number of hours transferred from a junior college exceeds 66 hours, it will be the responsibility of the department chair to recommend to the academic dean how the student will satisfy degree requirements.