
11. Admission Requirements for College Transfers

Students who have attended another regionally accredited college or university will be considered for admission to Lamar University under the requirements listed below. Former students of Lamar who attend another university, other than during a summer term, will also have to meet the following transfer admission requirements:

1. Submit an electronic application for admission at www.applytexas.org .
2. Have an official copy of all college and/or university transcripts on file by application deadline.
3. Be eligible to re-enter all colleges and/or universities previously attended.
4. Have a cumulative grade point average of at least 2.0 on a 4.0 scale for all work attempted.
5. Students who transfer fewer than 18 hours must also submit and meet the entrance credentials and requirements of a first-time-in-college student.
6. Applicants not fully meeting all transfer requirements may be reviewed and considered for admission on an Individual Approval basis.

12. How to Apply for Transfer Admission

The following procedure should be followed in making application for transfer admission. All credentials should be sent to the Office of Admissions, Lamar University, Box 10009, Beaumont, Texas 77710.

1. Submit an electronic application for admission at www.applytexas.org .
2. Submit official transcripts from each college previously attended. This requirement applies regardless of the length of time in attendance and regardless of whether credit was earned or is desired. Students will not be allowed to register until all college transcripts are on file in the Admissions Office.
3. Students transferring fewer than 18 semester credit hours must take the SAT or ACT and/or have a record of these scores sent to the Office of Admissions.

13. Application Fee

A one-time, non-refundable undergraduate application fee of \$25.00 is charged to all new undergraduate, first-time-in-college applicants and transfer students. Returning and readmitted students will not be assessed this fee.

Concurrently enrolled high school students will not be assessed this fee but will be subject to it upon application as a first-time-in-college student after high school graduation.

Application fee waivers will be granted based upon receipt of The College Board or ACT college application fee waiver requests.

14. When to Apply

Application should be made a minimum of two or three months in advance of the proposed enrollment date. The application form should be submitted before transcripts are sent.

A temporary admission may be granted if the time between the end of a semester elsewhere and the beginning of a subsequent semester at Lamar is too short for the transcript(s) to be received before registration. All credentials must be on file at Lamar within one week after the first class day, or the student will be withdrawn from the University. Students on temporary admission status who are subsequently found to be ineligible for admission will be withdrawn.

Transfer applicants must submit official transcripts from all previously attended institutions. Students who are currently enrolled at another institution must also submit a supplemental transcript upon completion of the semester in progress at the time of their application to Lamar.

15. Transfer Credit Evaluation

Credit earned at other regionally accredited institutions will be considered for credit at Lamar University under the following policies:

1. All courses, whether passed, failed or repeated, are used in calculating a transfer grade point average. The transfer grade point average is used solely to determine admission status and is not incorporated into the Lamar University grade point average.
NOTE: Transfer work will not be used in determining honors graduation status.
2. "D" grades are transferable, but some departments may refuse to count them toward a degree.
3. Transfers from a junior college are limited to 66 semester hours or the number of hours required by the University during the freshman and sophomore years in the chronological order in which the student plans to enroll. No junior college credits will be considered for transfer as upper-level (junior-senior) credits.
4. Acceptance to the University does not constitute acceptance to a particular degree program.
5. Transfer students will be informed of the amount of credit that will transfer no later than the end of the first academic term in which they are enrolled.

American Council on Education (ACE) Credit

Lamar University accepts all transfer credits meeting ACE guidelines. Students enrolled in programs that grant ACE credit must submit official ACE transcripts. Non-equivalent credit is granted by the university; however, equivalent credit may be granted by a department chair for use in a specific degree plan.

Transfer of Military Credit

Credit may be granted for military experience. Credit will be evaluated based upon the evaluation recommendations outlined in the American Council on Education (ACE) Guide to the Evaluation of Educational Experiences in the Armed Services manual. Students must submit one of the following documents: Form DD214 or Form DD256.

16. Academic Fresh Start

Applicants seeking transfer admission or readmission and who have academic credits or grades that were earned ten or more years prior to the semester in which enrollment is sought, may elect to seek entry under the terms of academic fresh start. Under this policy the applicant may petition Lamar University not to consider in the admission process and in the calculation of GPA, course credits or grades earned ten years or prior. Applicants seeking entry under this section will not receive any credit for courses taken ten or more years prior to enrollment. Applicants applying under Academic Fresh Start are subject to all standard admission and testing criteria applicable to persons seeking admission.

17. Resolution of Transfer Disputes for Lower-division Courses

The following procedures shall be followed in the resolution of credit transfer disputes involving lower-division courses:

1. If Lamar University does not accept course credit earned by a student at another institution of higher education, the University shall give written notice to the student and to the sending institution that transfer of the course credit is denied. The University shall also provide written notice of the reasons for denying credit for a particular course or set of courses at the request of the sending institution.
2. A student who receives notice as specified in item (1) of this section may dispute the denial of credit by contacting a designated official at either the sending or the receiving institution.
3. The two institutions and the student shall attempt to resolve the transfer of the course credit in accordance with The Texas Higher Education Coordinating Board rules and guidelines.
4. If the transfer dispute is not resolved to the satisfaction of the student or the sending institution within 45 days after the date the student received written notice of denial, the institution that denies the course credit for transfer shall notify the Commissioner of its denial and the reasons for the denial.

The Commissioner of Higher Education or the Commissioner's designee shall make the final determination about a dispute concerning the transfer of course credit and give written notice of the determination to the involved student and institutions.

18. Former Students

Former Lamar students who have not registered or been in attendance for more than one calendar year must file for readmission by submitting the standard application for admissions. Students returning after an absence of less than one calendar year may continue after updating their addresses and telephone numbers with the Office of Records. Students who left on suspension must receive written clearance from the Dean of that college to be eligible for readmission.

Former students who have attended another college are required to submit a complete record of all work done subsequent to the last date of attendance at Lamar University, and to meet the academic requirements for other transfer students outlined in this bulletin. The regular application for admission must be submitted.

19. Summer Transients

A Summer Transient Student is an undergraduate student who attends another college or university in the Spring semester and enters Lamar University for the summer only with the intent of returning to his or her degree granting institution upon completion of summer enrollment.

1. Apply for admission through www.applytexas.org and select the Transient Application.
2. Submit an official verification of Spring semester enrollment from your degree granting college or university.
3. Students attending Texas public colleges or universities must comply with the Texas Success Initiative (TSI), which requires all students to demonstrate their readiness for college-level courses prior to enrollment. Students must provide scores on a TSI-approved placement test (ACCUPLACER, THEA, ASSET or COMPASS) or evidence of exemption. Verification may include; exempting SAT, ACT or TAKS scores; scores from approved TSI tests; college/university transcripts verifying status or high schools transcripts with exempting test scores.
4. Academic advisement is the responsibility of the student. Transient students should consult with their regular academic advisors at their degree granting institutions prior to enrolling in Lamar University summer classes.
5. Transient students who wish to continue beyond the summer must apply for regular admission to Lamar University and fully meet all Lamar University entrance requirements.

20. International Students

International students are entitled to all student services and programs for which they are eligible according to law and University policy. The University reserves the right to establish policies for selected groups of students if the policies are in the student's and the university's best interest.

International applicants will be carefully screened for academic excellence, English proficiency, adequate health and financial self-sufficiency.

Internationals are encouraged and expected to participate in student activities and organizational programs so as to experience more fully the culture of Southeast Texas. The University provides an atmosphere conducive to acceptance of internationals and affords them every opportunity to succeed.

The University adheres to entrance and exit standards for its non-native English speakers that take into account the minimum language skills necessary for success in academic work as well as the minimum standards that a diploma from the University represents.

In order for the international students to achieve their educational objectives, certain academic services are essential; the University provides facilities and staff commensurate with those needs. The Lamar Language Institute (LLI) provides non-credit instruction in English for students working to improve their English abilities, see section 3.2. The University recognizes that English language proficiency, and not citizenship or immigration

status alone, is a key criterion in determining and meeting the needs of students for whom English is a second language.

International Student Admission

Applicants who attended foreign secondary schools, colleges or universities must furnish certified translations of their academic records. These records must show the ability to do above-average work in an academic program. Freshman admission will be based on the completion of 12 years of schooling, a requirement that the student be at least 18 years of age and eligible for admission to a recognized university in the student’s own country. Marks or grades must be well above average. Advanced standing credit will be granted for post-secondary work completed at a recognized college or university if marks are above average. A complete record of secondary school training and university training must be submitted. Complete and official translations must be furnished along with certified true copies of the original records. Records must show all subjects taken and grades or marks earned in each, both from the school and tests given by the Ministry of Education. The grading system should be clearly shown on each record. **UNCERTIFIED PHOTOGRAPHIC COPIES OR OTHER DUPLICATIONS ARE NOT ACCEPTABLE.** Translations must be certified true and correct. Applicants applying as freshmen (first-year students) should submit acceptable scores on the Scholastic Aptitude Test (SAT). SAT scores may be waived for students who have completed a post-secondary academic degree with above average grades.

International students whose first language is not English must take an English proficiency exam (iBT, PBT, or IELTS) and request that scores be sent to Lamar University. Only official copies of score reports from appropriate testing agencies will be accepted, and test results must be less than two years old. English proficiency is not required of international students who receive credits/degrees from universities where English is the language of instruction.

Minimum scores for English proficiency are as follows:

Test	iBT	PBT/TWE	IELTS
Totals	61	500	6.0
Writing Component	20	5	6.0

Students who fail the Writing Component are required to take and pass Academic English (LLIA1301) in addition to their regular course load. Students whose English proficiency does not allow them to be accepted to Lamar University may apply for admission to the Bridge Program. Detailed information about this program is available at the International Student Services office. This program allows students to take six hours of academic studies while taking six hours of English instruction with LLI. Students remain in the Bridge Program until they have successfully completed their required LLI courses and passed the iBT, PBT/TWE or IELTS.

Test	iBT	PBT/TWE	IELTS
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Totals	51-60	475-499	6.0
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Students submitting PBT scores will be given English proficiency tests upon arrival at Lamar for placement into required LLI courses.

All foreign students who have not successfully completed a minimum of three college hours prior to Fall, 1989, must complete the State-mandated Texas Success Initiative (TSI) Test. Registration forms for testing are available in the Lamar University Testing Center, see section 4.2.1.

International students who plan to transfer to Lamar University from another college or university in the United States must have completed at least two regular semesters with at least 30 semester hours of transferable work. An average of 2.0 on all work attempted is required. English proficiency must be demonstrated by submitting the scores mentioned earlier in this section. Applicants may be required to submit recommendations from teachers or foreign student advisors. The usual transfer admissions standards apply except that additional tests may be required if unconditional eligibility is not established. Students should be aware that certain academic programs may require higher academic proficiency for admission to their program.

International students must present proof of sufficient financial resources to meet the cost of attending Lamar University. International students are required to have health insurance coverage for the duration of their stay in the United States. International students who plan to drive an automobile in the State of Texas must have liability insurance.

Information on the SAT may be obtained by writing to the College Entrance Examination Board, Box 595, Princeton, New Jersey 08540, U.S.A. Scores must be received directly from the testing service. Photocopies or student copies of test scores will not be accepted.

Application forms, test scores, financial statement and complete educational records must be on file by the dates indicated: April 15 for Fall Semester; September 1 for Spring Semester; and January 15 for Summer Sessions.

Special application forms and details on the procedure to follow in making application for admission to Lamar University may be secured by writing to the Office of Admissions at the address provided above.

Applicants accepted by Lamar University are required to attend an orientation program for international students new to the Lamar campus. Dates for the program will be indicated upon acceptance and noted on form I-20, date of arrival. Failure to attend the program will delay registration for one semester. The program is designed to facilitate a smooth adjustment to the Lamar campus.

Conditional Admissions Policy for International Undergraduates

International undergraduate applicants whose high school GPA is not less than 2.50 on a 4.0 scale (or equivalent) will be considered for conditional admission. Once the conditionally admitted applicant meets the

required minimum English proficiency score and required academic standardized test score he or she will be admitted to the University. Required score is 500 TOEFL (paper based test), 61 TOEFL (internet based test) or 5.0 IELTS.

International graduate applicants whose undergraduate GPA is not less than 2.75 on a 4.0 scale (or equivalent) and is enrolled in an approved English language program, will be conditionally admitted based on the discretion of the department to which they apply. Once the student meets the required English proficiency as stated in the Lamar University catalog and scores 750 or higher on the GRE (450 or higher GMAT) he or she will be admitted to the university. Our admission standard of $(GPA \times 200) + (GRE V + Q) \geq 1350$ is such that lower GPAs require higher GREs. The minimum scores for English proficiency are as follows:

Test	iBT	PBT/TWE	IELTS
Total-Masters	71	525	5.5
Total- Doctoral	79-80	530	6.0
Total- Ph.D.	79-80	550	6.0
Writing Component-Masters	20	5	5.5
Writing Component- PhD			6.0

A conditional admissions letter will be issued to students if they attend a language program other than the Lamar Language Institute. A conditional admissions letter and Lamar University I-20 will be issued to the students if they attend the Lamar Language Institute. The I-20 is good for one year (i.e., students have one year to complete the language requirement and be admitted into the University).