

# Office of the Registrar

## **Credit Evaluation & Transfer Credits**

The Office of Credential Evaluation and Transfer Credit is located in the Office of the Registrar on the first floor of Savitz Hall. Our hours are Monday through Friday, 8:30 am to 4:30 pm, Wednesdays until 7 pm and closed Fridays in the Summer. Please read below or use the links to the left (under Transfer Students) to learn more General Education requirements, restricted majors, programs, catalogs, schedules, the transfer process and more. If you have questions or comments, please contact the Office of the Registrar by emailing us at <a href="majors.registrar@rowan.edu">registrar@rowan.edu</a> or dialing 856.256.4350.

### **General Information**

Each transfer applicant brings to Rowan University an individualized learning experience. Rowan University evaluates student credentials on an individualized, case-by-case basis. Any previous university enrollment will affect the acceptability of transfer courses. Credits are transferred on a semester hour basis; credits from schools on the quarter-hour system may transfer to RU at a less than one-for-one rate. Rowan University usually accepts the transfer of passing credits from accredited institutions of higher education. Accordingly, The Office of the Registrar recently implemented an Automated Credential Transfer System to facilitate transfer from some area community colleges. This automated system does not certify degree applicability of transfer. The academic department and/or the Office of the Registrar determine the utilization and application of all transfer courses. In some cases, the number of credits transferred is greater than the number of credits applied to the selected Rowan University degree program.

(Note: All transfer information is subject to change when curriculum or policy changes at either institution.)

NOTE: Transfer courses are not subject to Rowan University Repeat Policy guidelines. While Transfer credit may be applied to the Rowan degree program, TRANSFER Grades DO NOT TRANSFER and are not included within the Rowan G.P.A.

### **IMPORTANT NOTICE:**

Rowan University 's New General Education Model will be implemented in Fall 2005 for all incoming freshmen, and Fall 2007 for incoming transfers. Once matriculated, transfers may select the new model.

Rowan's New General Education Core is customized to take advantage of dual majors, concentrations, specialties, and minors more easily than before .

The revised general education program model is designed to strategically position transfers as leaders in the new millennium. Our innovative approach to curriculum delivers a broad, liberal education, promotes an attitude of lifelong learning, and opportunities to explore specialties, concentrations, minors, or additional disciplines in greater depth.

The general education core has been reduced from 60 to 42 credits; it also delivers a new bank. Non-Program Courses and Electives, (NPC),

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were designed in consideration of our diverse transfer student population. NPC is supported by existing articulation agreements and continues to allow easy transfer of college credits .

### Non-Program Electives include the following goals:

- 1. To ease the transition of transfer students, facilitate application of transfer course content, and increase baccalaureate degree completion.
- 2. To develop a deeper understanding of at least one area outside of the major program of study as a means of creating a broader, customized, and complete program of general education.
- 3. To enhance degree programs, better prepare you to meet future professional and life objectives, and promote the widest variety of career options upon graduation.

To review your program, visit Criteria for Evaluation and Program Guides.

### **Non-Specific General Education Equivalents and Courses**

General Education Credit: (GE) is awarded for a college course when a direct equivalent cannot be readily determined. While the course is acceptable for undergraduate credit, the appropriate degree granting college of the University will determine the applicability of this course as it applies to degree requirements.

## **Course Numbering of Non-specific Equivalents**

The last three digits of a GE transfer course number are significant. These course numbers are "generic" and will not be located in the University Catalog.

An example of a non-specific equivalent: INTR99 GE Social/Behavioral Science Elective

Such an equivalent allows for the transfer of courses for which Rowan University has no equivalent. However, the student and advisor may identify the type of course completed as well as the appropriate use for the course.

Because one of the fundamental principles of a general education curriculum is to experience a variety of disciplines, students are required to take courses from various areas. Consistent with this principle, students may not complete banks by selecting all courses from one discipline. Students may not restrict courses to a single discipline, except in the Art and Creative Expression category.

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## **College Level Examination Program/Advanced Placement Credits**

## Non-Traditional Credit: Credit by Examination for life Experience and External Examination

Rowan University recognizes the need to serve both traditional and non-traditional students in new ways. Rowan accepts assessments by external assessment agencies, e.g., CLEP, AP, American Council on Education's "National Guide to Educational Credit for Non-Collegiate Programs", etc. Further, credit assessments made by Thomas Edison College are also accepted as transfer credits.

#### Transfer Limit of All Non-Traditional Credit

No more than 30 credit hours for life experience, as determined by external assessment, other than from an accredited college or university, may count towards the total credit requirement for graduation from Rowan University. This includes CLEP, AP, PONSI, Military training, and any other non-collegiate instruction.

*NOTE*: Your General Education LABORATORY/science requirement is not satisfied by the CLEP credit. However, students may receive lab credit in addition to that earned through in-class experience.

#### **CLEP and AP Credit**

Advanced placement, CLEP, or other tests are evaluated on the basis of Rowan University standards. Provided that there is no duplication of course work, students may accumulate credit toward a degree by demonstrating knowledge gained independently, starting studies at a higher level, and saving time and money.

As each college at RU has its own criteria and policies for accepting credit, acceptance, application, and final approval of credits may vary by major. Rowan awards credit to students through the College Board's College Level Examination Program (CLEP). Some credit awards, for non-general examinations, begin at the 50th percentile. Rowan does not accept all general examination for our College Composition Sequence.

Rowan also accepts awards credit to students through the Advanced Placement Program. Some awards begin at score level three (3) for the Advanced Placement (AP) program.

**CLEP Equivalency** 

AP Equivalency

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## Scheduling CLEP exams on campus

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