



Northwest Missouri State University Transfer Policy

Transfer Admissions

Transfer students are accepted for the fall, spring, and summer trimesters. Students who wish to transfer to Northwest are strongly encouraged to schedule a campus visit by calling the Northwest Office of Admissions at 1-800-633-1175, in order to discuss transfer of credits with the Office of Admissions and with the departmental major advisor. Upon presentation of an official transcript, a degree audit will be prepared which indicates what courses remain for a student to take to complete their degree at Northwest.

Requirements

To be considered for admission on transfer criteria rather than high school criteria, a student must have completed at least 24 hours of transferable, college-level coursework. (These hours must have been earned after high school graduation.) Students who have less than 24 hours completed will be considered for admission on the basis of the freshman admission requirements in addition to college work that has been completed. (Students transferring from non-regionally accredited institutions will also be considered as first-time freshmen. Credits cannot be transferred to Northwest from a non-regionally accredited institution.) Transfer students must submit an application for admission along with official transcripts from all accredited colleges or universities attended. Students currently enrolled at a college or university should send an official partial transcript when making application for admission. Students must have a 2.00 (on a 4.00 scale) cumulative college grade point average in transfer in order to be accepted to Northwest. For students with a cumulative college grade point average in transfer below 2.00, consideration will be given based on professional judgment and acceptance may be granted on a probationary basis. In all cases, a student must be eligible to return to the last institution attended in order to be accepted to Northwest. If admitted, a transfer student who has less than 30 credit hours in transfer and a college cumulative GPA between 1.75 and 1.99 will be regularly admitted to the University, rather than on probation.

Application Fee

An application fee may be required for new students applying to Northwest. A complete listing of application fees is available at www.nwmissouri.edu/admissions/howtoapply.htm or contact by phone at (800) 633-1175.

Transfer of Credits

Students transferring to Northwest from another regionally-accredited institution may be given transfer credit as their transcripts are evaluated by the Northwest Office of Admissions. Non-college parallel courses or technical credit can be transferred only for the Bachelor of Technology degree unless the Office of Admissions and the academic department concerned determine that the courses are academic in nature. Continuing students at Northwest who wish to take courses at another institution as a visiting student should contact the Office of Admissions prior to enrolling to ensure the viability of transferring those courses into Northwest. Transfer students have the option of meeting degree requirements as governed by the academic catalog in force at the time of the student's initial enrollment in higher education (provided that the student has maintained continuous enrollment and has remained in the same major program) or by the academic catalog in force at the time of the student's initial enrollment at Northwest.

Transfer credits do not always have equivalents at Northwest but may satisfy general education, institutional, or departmental requirements. The following 900-series course numbers are used to show if transfer courses meet general requirements, even though the courses are not directly equivalent, or transfer as electives only:

- Aside from possible waiver of General Education requirements as detailed below, transfer credit will be evaluated on the same criteria established for native students as set forth in the academic policies section of this catalog. Students may challenge the interpretation of such criteria made by the Office of Admissions by petitioning the Committee on Admissions and Advanced Standing.
- A student has the right to appeal a denial of credit made by the Office of Admissions to the academic department concerned. If the student is not satisfied with the decision of the academic department, further appeal may be made to the Committee on Admissions and Advanced Standing.

Transfer of Credit from Two-Year Institutions

Two-year institution credit may not substitute for upper division credit, unless approved by the major department.

Transfer Students Holding Associate of Arts or Associate of Science Degrees Students who hold an associate of arts degree from a regionally-accredited institution will have satisfied the Northwest general education requirements with the exception of courses required by their specific academic program and the government requirement stated on page 49. Students who hold an associate of science degree from a regionally-accredited institution will have satisfied the Northwest requirements in general education if the student has at least 42 semester hours of general education with the following distribution of courses:

- Communication skills in the English language—three courses, at least two of which must be written; one oral communication course is recommended;
- Humanities—three courses, from at least two disciplines;
- Physical and life sciences—one course in each area including its associated laboratory component;
- Mathematics—one course in college algebra, an alternative course that includes a significant component of college algebra, or a course which has college algebra as a prerequisite; and
- Social and behavioral sciences—three courses from at least two disciplines; needs to include history.
- American National Government—one course.

These 42 hours must be classified at a level designated for application towards a baccalaureate degree. Students should note that additional courses in these areas may be required by their specific academic program and in that case are not waived by the associate of arts degree. Please consult the major requirements outlined in this academic catalog.

Transfer students from outside the state of Missouri should be aware of the state law requirement for graduation as detailed on page 49 of this catalog; due to this requirement, such students will be required to take American Government or Missouri Politics even though their general education requirements have been waived.

To Transfer:

Carefully and promptly complete the Application for Admission and submit it with your application fee to the Northwest Office of Admissions. Students must also submit official transcripts from each regionally accredited college or university previously attended (a composite transcript will not be accepted). Students currently enrolled should submit an official partial transcript at the time of application. Students who are transferring into Northwest's College of Education and Human Services should see page 298 for additional requirements.