



Transfer Of Credit

Current Students

Ordinarily, courses which are offered regularly at the University of Saint Francis may not be taken elsewhere after the student becomes enrolled at the university. In cases of necessity, exceptions to this rule can be made, but a completed application from the student for a permit to transfer credit must be on file in Academic Services. **Application for permit to transfer credit** is available at the Registrar's Office. Students must be in good academic standing (minimum cumulative GPA of 2.00) with the university to become approved for a permit to transfer credit.

The Registrar must approve the courses by issuing a permit before students register for the courses. Upon completion of such courses, the student is expected to request that an official transcript of his/her grades be sent to the Registrar's Office. Only courses taken at an institution which is accredited will be accepted.

Transferred courses will be recorded on the student's University of Saint Francis transcript provided a grade of "C" or better is earned. Accepted credit hours are not included in the computation of the student's University of Saint Francis GPA.

Transfer Students

Transfer students may have course work earned at accredited institutions evaluated and posted to their University of Saint Francis transcript.

Transferred courses will be recorded on the student's University of Saint Francis transcript provided a grade of "C" or better is earned. Some courses may require a transfer grade of "B" or better based on the major requirements. Accepted credit hours are not included in the computation of the student's University of Saint Francis GPA.

Allied Health, Nursing and Science majors have an 5 year limit when transferring in science and pharmacology courses. Computer Information Systems courses older than 5 years are not transferable.

For more information, please contact Frank Connor, Registrar at fconnor@sf.edu

Guidelines for transferring credits for the following universities or colleges:

Ancilla College

Ball State University

Indiana Institute of Technology

Indiana-Purdue University of Fort Wayne

Indiana Wesleyan University

Ivy Tech State College

Northwest State Community College

Purdue University-Calumet (coming soon)

Vincennes University