



**Co-registration: Accelerated and Traditional Program** Accelerated program (MAP) students may register for traditional courses without restriction.

Traditional students seeking to enroll in a MAP course must meet the admission criteria for the accelerated program. A request for exception form, signed by the student and the academic advisor, must be submitted to the Office of Academic Affairs. The student must present evidence of hardship and/or be unable to achieve timely academic progress to receive the exception. An ad hoc subcommittee of the Academic Policies Committee will review and act on these requests. Students in the traditional Marian University program may apply no more than six credit hours of accelerated MAP courses toward a traditional associate degree, or no more than 12 credit hours of accelerated MAP courses toward a traditional bachelor degree.

#### **Transfer between MAP and Traditional Programs**

Students may transfer one time from one Marian University program to the other if they meet the admission requirements. Transfers must be approved by the Office of Academic Affairs, taking into account relevant academic criteria. Students fulfill the graduation requirements of the degree program from which they graduate. Students will pay the rate advertised for the program into which they transfer.

Students complete a university form, Request to Transfer, which the registrar immediately copies to the student, MAP, Business Office, Office of Admission, Office of Financial Aid, and the appropriate school with a copy remaining in the student's file.

#### **CREDIT AND ADVANCED PLACEMENT**

A student may receive credit and/or advanced placement for certain courses by successful performance on College Board Advanced Placement Tests, the College Level Examination Program (CLEP), the Indiana University Advanced Placement Tests, and/or examinations offered by an academic department of Marian University. Credit and/or advanced placement is awarded by the specific department. A student who has had superior preparation is encouraged by the university to accelerate his or her academic program in this manner.

Adults may receive credit for prior learning or experience as determined by testing, interview, or records of training. Specific areas in which this applies include USAFI examinations for military personnel, proficiency examinations for licensed practical nurses, and Marian University's accelerated format program (MAP). Other areas are considered on an individual basis.

#### **Transfer Credit Regulations**

Marian University accepts credit from many regionally accredited colleges and universities. The decision is made on a course by course evaluation by the Office of the Registrar; the content must be appropriate to the degree objective of the student. Courses with a minimum grade of "C-" are accepted. Classes with less than a grade of "C-" will not transfer. Grades of "P" and "S," or the equivalent, are not acceptable. Credits, but not the grade points associated with them, are added to the Marian University permanent record. An official evaluation is not made until official records are received and the applicant is admitted. Continuing students who wish to transfer credits from other institutions must receive prior written approval from the office of the Registrar. Most other institutions require students to be in good academic standing (2.00 cumulative GPA or higher) in order to be accepted for temporary study.

Courses transfer in at the level (100, 200, 300, 400) assigned by the institution which originally awarded credit. Credits from two-year colleges transfer in as 100 or 200 level courses according to Marian University's numbering system.

#### **Military Service Credit**

Veterans may receive credit for certain learning that took place while they were engaged in military service. They should arrange to meet with the registrar and present copies of appropriate documents including their discharge paper (DD-214).

### **College Level Examination Program (CLEP)**

CLEP examinations are a national series of examinations available to students of all ages. The CLEP examination is designed to measure knowledge acquired outside the university setting as well as through formal education. Most examinations consist of a 90-minute multiple-choice test. Some English examinations also include an essay portion. University credit can be granted on the basis of test scores. The Learning and Counseling Center administers the CLEP examinations. The following regulations apply for CLEP examinations:

1. Students may take CLEP examinations prior to or after enrolling at Marian University.
2. Prior to registering for a CLEP examination, contact the Registrar's Office, at 317.955.6053, for approval.
3. Once approval has been obtained, contact the Learning and Counseling Center, at 317.955.6150, to schedule a CLEP examination and receive other needed information.
4. Credit will be granted for scores of 50 or above with the exception of upper level foreign language. Check the chart below for details.
5. Students may not receive credit for a lower level CLEP examination if they have completed higher level courses in the same discipline.
6. CLEP credits are not allowed to be earned during the last thirty credit hours of bachelor degree work or the last fifteen credit hours of associate degree work.
7. A student who receives CLEP credits during this time are still required to fulfill their last thirty credits at Marian University, thus placing their total earned degree credits at over the minimum required 128.
8. A maximum of 30 CLEP credits may be applied toward a bachelor degree. A maximum of 15 CLEP credits may be applied toward an associate's degree.
9. For further information about the CLEP Program in general, consult the CLEP website at [www.collegeboard.com/clep](http://www.collegeboard.com/clep).