



Transfer Credit

Transfer credit may be awarded for courses completed with a “C” or better from a college, university, or other postsecondary institution accredited by a regional or national accrediting agency recognized by the U.S. Department of Education. Transfer credit may be awarded for military training or corporate courses where appropriate. There is no charge for transfer credit.

Students desiring transfer of credit must (1) furnish the Registrar with an official transcript from a college, university, or other postsecondary institution accredited by a regional or national accrediting agency recognized by the U.S. Department of Education; (2) furnish a catalog or official course description and/or syllabus if required; and (3) make a request to the Registrar for transfer credit.

The Registrar, in conjunction with the appropriate Dean for Academic Affairs, the Director of Curriculum, and involved program faculty member(s) when necessary, will evaluate all pertinent course information and award transfer credit when appropriate. SGTC reserves the right to test proficiency to verify mastery of current competencies for all coursework that is being considered for transfer. Transfer credit will be posted to the student's transcript which is on file in the Student Affairs Office. Transfer credit will be indicated by the use of the letters “TR” and is not calculated in the grade point average.

Military Training Credit Policy

Credit may be awarded to students who have received training in the Armed Forces. Students requesting credit for Armed Forces' training should submit a training certificate to the Registrar.

This training should be certified by the Guide to the Evaluation of Education Experience in the Armed Services, published by the American Council on Education or by the official Catalog of the Community College of the Air Force.

All students receiving educational benefits from the Veterans Administration must furnish a training certificate from any Armed Forces' training and will be given credit for any class(es) which is required in their program of study at SGTC.