



Transfer Admission – *from previously attended postsecondary institution or from within the institution*

- The applicant must complete the application process and related procedures.
- Students with a Bachelor's degree or higher are not required to submit high school transcripts.
- Ordinarily, institutions from which credits are transferred must be accredited by a regional accrediting association. Credit will be given on a course equivalent basis. In some instances where course equivalency is questioned, credit must be validated by examination.
- Official transcripts are required from all postsecondary institutions verifying a minimum grade of —C+ in all courses for which the student is seeking transfer credit to his/her program of study.
- A student who presents credit for evaluation and transfer must be aware that the awarding of credit by North Georgia Technical College does not guarantee that institutions subsequently attended by the student will also accept those credits.
- Decisions regarding the granting of transfer credit are made at the academic program level and confirmed by the Registrar.
- There may be time limits on transferability of some courses. (See the Registrar for appropriate time limits on programs of study.)
- Transfer credit for military service schools is awarded based upon American Council of Education (ACE) recommendations as listed in *A Guide to the Evaluation of Educational Experiences in the Armed Services* and approved by the Registrar.
- The applicant may be awarded credit for courses previously earned within the institution as applicable.
- North Georgia Technical College reserves the right to rescind previously awarded student course exemption as warranted.
- The applicant in good standing may be accepted in good standing.
- The applicant on academic **warning** may be accepted only on academic warning.
- The applicant on academic **probation** may be accepted only on academic probation.
- The applicant on academic suspension may be accepted on academic probation after a waiting period of one quarter.
- In order to obtain a degree or diploma from North Georgia Technical College, a student must complete at least 25% of the curriculum requirements in regular credit coursework while enrolled at the institution.