



## **Williams Baptist College Transfer Policy**

### **ADMISSION OF STUDENTS**

Williams Baptist College welcomes applications from persons seeking a Christian education with high academic standards. All persons seeking admission must complete the application forms provided by the Admissions Office. Application forms may be obtained by writing to the Director of Admissions, Williams Baptist College, or by telephoning (870) 759-4120, or 1-800-722-4434, or apply on-line at [www.williamsbaptistcollege.com](http://www.williamsbaptistcollege.com).

The admission decision is based on a number of factors: academic records, class standing, scores on standardized tests (ACT or SAT), personal recommendations and extracurricular activity participation. The college seeks to determine, on the basis of the candidate's academic record, character, purpose and aptitude, whether he or she is compatible with the purposes of the institution and demonstrates potential to benefit from one of its programs. However, Williams reserves the right to restrict or deny admission to any applicant who is considered not to be an appropriate admissions candidate as determined by its officers. These admissions decisions will be made in a manner consistent with state and federal non-discrimination laws.

### **TRANSFER STUDENT ADMISSION**

A transfer student is defined as one who has been out of high school for at least one full semester and has attempted some college or university work for credit. Students with transfer credit who apply to Williams must submit the following:

1. A fully completed application form.
2. A non-refundable \$20 application fee.
3. Official transcripts of all previous college work. Applicants must have a cumulative grade point average of at least 2.0. Note: Students who are on academic suspension from another institution will not be considered for admission at Williams Baptist College until the suspension is lifted from the other institution.
4. Applicants with less than 24 hours of acceptable credit must furnish high school transcripts or official GED scores and results of an ACT or SAT examination.
5. For applicants desiring to live on campus, a completed residence hall application and \$75 housing fee.
6. For applicants planning on studying full-time and/or those desiring to live on campus, an immunization record. An interview with an admissions officer is required for students with less than a satisfactory academic record. In addition, the student's credentials may be referred to the admissions committee before an admission decision is made.

## **TRANSFER CREDIT**

Transfer credit will be accepted on all regular college credit courses taken at a regionally accredited institution. Admission cannot be completed nor credits granted until all necessary transcripts and information have been forwarded and evaluated. It is the applicant's responsibility to submit necessary materials for the adequate evaluation of any transcripts. Official transcripts from all previously attended colleges or universities must be on file in the Registrar's Office before a student may be granted any transfer credit or receive any grades from WBC.

No more than 66 semester hours will be accepted from an accredited two year institution. Up to 30 hours may be accepted from a regionally accredited theological seminary. A total of 30 semester hours of extension and correspondence credit from regionally accredited institutions may be accepted. Of such credit, no more than 12 hours may be from correspondence courses. A maximum of 6 hours of such credit may be counted toward a major. Only correspondence credit with a grade of C or above may be accepted. Up to 30 hours may be accepted in transfer from educational institutions not accredited by a regional accrediting agency only after the student has achieved a 2.00 GPA on at least 12 hours during the first semester at Williams. Highly specialized and technical courses such as vocational and paramedical courses will not be accepted.

Specific credits granted will depend upon the accreditation status of the institutions involved, upon course equivalencies and upon grades earned. Courses accepted must be consistent with the curriculum of WBC. All grades from acceptable college-level courses will be used in calculating the GPA. Students may repeat at WBC those compatible courses for which they have received a D or F.

All education majors refer to Specialization Requirements note concerning transfer credit in the **EDUCATION DEPARTMENT** and in each department offering a **Bachelor of Science in Education**.