

Rich Mountain Community College Transfer Policy

Transfer Admission

A student admitted as a —transferer is one who has completed college level courses at another regionally accredited college or university.

Requirements

- Complete an application for admission and return the application to the Student Affairs Office.
- Students born on or after January 1, 1957, must submit proof of measles and rubella immunization no later than 30 days after classes begin.
- Foreign-born students must provide proof of a negative tuberculosis test. For more information on the regulation, please contact the Vice President for Student Affairs.
- All males must be registered with Selective Service.
- Official college transcript(s) and placement test scores are required for all college transfer students.
- Students registering for courses which require proof of prerequisites must bring the appropriate documentation to registration.
- Students applying for financial aid must submit official college transcripts from all previous colleges attended prior to registration.
- Students planning to earn a degree from RMCC must submit official transcripts before applying for graduation

Conditions

- RMCC will accept for transfer only college level credits earned at a regionally accredited college or university and only those courses with earned credit of C or better will be accepted. Students may be required to supply college catalogs with descriptions of courses being transferred from out-of-state institutions.
- Credits earned at other institutions will not be calculated in the GPA used for graduation at RMCC.
- Transfer credit will be accepted for only college level courses for which RMCC offers equivalent courses. Transfer courses for which RMCC offers no equivalent courses will be evaluated for possible general elective credit.
- Credit for work that is remedial in course content will not be granted towards degree requirements.
- Students who wish to appeal acceptance of a transfer course may do so by completing an appeal form, which will be reviewed by the Vice President for Academic Affairs and the Vice President for Student Affairs. The decision of the Vice Presidents is final.