



## University of Arkansas Community College at Batesville Transfer Policy

A student that has attended another institution of higher learning and plans to enroll full time at UACCB is considered a transfer student. The transfer student is required to submit the following for admission at UACCB:

- UACCB application for admission
- Official High School transcript (*Students with twelve (12) or more credit hours earned are waived from this requirement*)
- Proof of two (2) measles, mumps, and rubella (MMR) immunizations. The first shot must be dated at least one year after the first birthday. **Students who do not submit adequate immunization records within the first 30 days of the semester are subject to administrative withdrawal for noncompliance with state statute.**
- ACT, COMPASS, ASSET, SAT, or awarded math and English coursework from an accredited institution of higher learning.

Transfer of credit may be accepted from students who provide official transcripts with a current post date from institutions fully accredited by an approved regional accrediting agency, if these credits fit the program of studies selected at UACCB and the student received a grade of "C" or higher. Official transcripts should be submitted to the Enrollment Center. Final approval of transfer credits rests with the Vice Chancellor for Academics. Transfer credit will be indicated on the student's UACCB transcript; transfer credit is not calculated as a part of the student's cumulative GPA. Documents received from other institutions are the property of UACCB. Transfer students from other institutions must meet the general admissions requirements of UACCB. Transfer students seeking a UACCB degree must adhere to the following requirements:

- **Associate of Applied Science Degree**—A student must complete a minimum of 24 credit hours towards the degree at UACCB.
- **Associate of Arts Degree**—A student must complete a minimum of 24 credit hours toward the degree at UACCB.
- **Associate of Science Degree**—A student must complete a minimum of 24 credit hours toward the degree at UACCB.
- **Technical Certificate**—A student must complete a minimum of 15 credit hours of certificate requirements at UACCB. These credits must be earned as a regular student rather than by test-out or other means of advanced placement.
- **Certificate of Proficiency**—A student must complete all semester credit hours of the certificate as a regular student at UACCB. These credits must be earned as a regular student rather than by test-out or other means of advanced placement.

The student may submit course descriptions and/or syllabi of transfer courses if there is any question concerning the acceptance of credits. The College reserves the right to revise any credit awards upon the receipt of additional information.

## **Arkansas Course Transfer System (ACTS)**

The Arkansas Course Transfer System contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment in the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as “No Comparable Course.” Additionally, courses with a “D” frequently do not transfer and institutional policies may vary. ACTS may be accessed by going to the ADHE website Course Transfer page ([http://www.adhe.edu/divisions/academicaffairs/Pages/aa\\_acts.aspx](http://www.adhe.edu/divisions/academicaffairs/Pages/aa_acts.aspx)).