

Admission of Transfer Students

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An applicant who has previously attended another regionally accredited postsecondary institution will be considered a transfer student and will be required to furnish official transcripts of all work attempted at all said institutions. The College may also require the transfer of student documents required of first-time college students. If a student transfers to GSCC from one or more colleges or universities that were not accredited by a recognized regional agency, the student must submit the following: official transcripts from all such institutions **and** official high school transcripts (noted in "Admission Requirements") or official GED scores. **NOTICE: An applicant who graduated from a non-accredited high school must also submit ACT or SAT minimum requirements, and that applicant's Carnegie Units must meet admission criteria, or he/she must submit documentation of having passed the Alabama Public High School Graduation Examination.**

A transfer student who meets requirements for admission to a course creditable toward an associate degree shall be classified as a "degree-eligible student." A transfer student who does not meet these requirements shall be classified as a "non-degree-eligible student."

Unconditional Admission of Transfer Students

A transfer student must have submitted to the College an application for admission and official transcripts from all regionally accredited postsecondary institutions attended and, as designated by the College, any other documents required for first-time students. A transfer student who attended another postsecondary institution and who seeks credit for transfer to that parent institution may be admitted to the College as a transient student. The student must submit an application for admission and an official letter from the institution certifying that the credits earned at the College will be accepted as a part of its academic program. Such a student is not required to file transcripts of previously earned credits from other postsecondary institutions.

An applicant who has completed the baccalaureate degree will be required to submit only the transcript from the institution granting the baccalaureate degree.

Conditional Admission of Transfer Students

A transfer student who does not have on file official transcripts from all postsecondary institutions attended and any additional documents required by the College may be granted conditional admission. No transfer student shall be allowed to enroll for a second semester unless all required admissions records have been received by the College prior to registration for the second semester. Under no circumstance will credit be granted until the student is admitted unconditionally.

If all required admissions records have not been received by the College prior to issuance of first semester grades, the grades will be reported to the transcript, but the transcript will note "**Continued Enrollment Denied Pending Receipt of Admission Records.**" This notation will be removed from the transcript only upon receipt of all required admissions records. Students attending under conditional admission are not eligible for federal student aid.

Initial Academic Status of Transfer Students

A transfer student whose cumulative grade point average (GPA) at the transfer institution(s) is 2.0 or above on a 4.0 scale will be admitted on **clear** academic status. A transfer student whose cumulative GPA at the transfer institution(s) is less than 2.0 on a 4.0 scale will be admitted on academic probation only. The transcript will read "**Admitted on Academic Probation.**"

An applicant who has been academically suspended from another regionally accredited postsecondary institution may be admitted as a transfer student only after following the appeal process established at the College for "native" students who have been academically suspended. If the transfer student is admitted upon appeal, the student will enter the institution on academic probation. The transcript will read "**Admitted upon Appeal – Academic Probation.**"

Admission of Transient Students

Any student from another college may attend GSCC as a transient student during any semester. A transient student is a student attending GSCC utilizing a letter of transience. The letter should contain the courses approved by the student's parent institution for transfer. A letter of transience is valid for one semester only and must be on file in the Admissions Office prior to the student's registration.

A student who enrolls for an additional semester becomes a transfer student and must meet the criteria for transfer students as stated in this catalog.

Transfer of Credit

Whether one is a U.S. citizen or an international student, the following principles relating to transfer of credit earned at one institution to another institution apply:

1. Coursework transferred or accepted for credit toward an undergraduate program must represent collegiate coursework relevant to the formal award, with course content and level of instruction resulting in student competencies at least equivalent to those of students enrolled in the institution's own undergraduate formal award programs. In assessing and documenting equivalent learning and qualified faculty, an institution may use recognized guides that aid in the evaluation for credit. Such guides include those published by the American Council on Education, the American Association of Collegiate Registrars and Admissions Officers, and the National Association of Foreign Student Affairs. **NOTICE: The student will be notified by a letter mailed to the address on record after credit is awarded.**
2. A course completed at another regionally accredited postsecondary institution with a passing grade will be accepted for transfer as potentially creditable toward graduation requirements.
3. A transfer grade of "D" will be accepted only when the transfer student's cumulative GPA is 2.0 or above. If the student has a cumulative GPA of 2.0 or above, the "D" grade will be accepted the same as it would be for "native" students. The exception to this rule is a grade of "D" in English Composition I, English Composition II, and/or any math course at the one hundred (100) level and above, none of which will be transferred.
4. Non-traditional credit may be extended based on a comprehensive evaluation of demonstrated and documented competencies and previous formal training. Evaluations are made by qualified faculty and approved by the appropriate chief instructional officer.
5. A transfer student from a collegiate institution not accredited by the appropriate regional association or Council on Occupational

Education may request an evaluation of transfer credits after completing fifteen (15) semester hours with a cumulative GPA of 2.0 or above.