

GUARANTEED ADMISSION AGREEMENT
Paul D. Camp Community College
and
James Madison University

James Madison University (JMU) and Paul D. Camp Community College (PDCCC) recognize the need to facilitate the transfer of students from PDCCC to JMU as they pursue their educational goals. In an effort to ease the transfer process and to promote the closer coordination of academic courses, programs and degrees offered by our institutions, we do hereby enter into the following guaranteed admission agreement.

ADMISSION AGREEMENT

A Guaranteed Admission Agreement (GAA) student enrolled in a university parallel program at PDCCC who meets JMU's transfer admissions requirements and completes all requirements for the Associate in Arts and Sciences (AA&S) degree may enroll in JMU and may expect the following:

- A. All of the courses that are accepted by JMU will be applied to the attainment of the baccalaureate degree.
- B. JMU can guarantee the acceptance of all transferable credits earned from the associate degree program from PDCCC and, therefore, will accept the student with junior standing.
 - ◆ For graduation with the baccalaureate degree, all JMU students must have a minimum of 120 earned credit hours accepted by JMU.
 - ◆ JMU cannot guarantee that the student will be able to complete all requirements for graduation within the 120-credit minimum required for graduation at JMU.
 - ◆ The student will be informed by JMU at the time the program of study is approved for his or her major if there are any course requirements that would require credit hours beyond the 120 minimum needed for graduation.
 - ◆ If the credit applied to the associate degree includes credit not recognized by JMU, such as CLEP, the student will still receive junior status and will have General Education requirements waived. Since JMU transfers credit on a course-by-course basis, credit not accepted by JMU will not transfer. Students are required to earn credits needed to meet the 120-hour minimum.
- C. Acceptance in some colleges and academic units at JMU is competitive; acceptance into JMU does not imply admission to these programs without further acceptance by the college or academic unit offering the program. Students participating in this guaranteed admission agreement should follow all special college and/or academic unit application procedures and deadlines, as well as grade point requirements listed in the JMU undergraduate catalog and supplied by the academic unit for native JMU students.
- D. Completion of the Associate in Arts and Sciences degree will satisfy all General Education requirements at JMU.

Associates degrees in General Studies have not been approved by the State Committee on Transfer for recognition under the conditions of the State Policy on Transfer.

Eligibility:

Students who are degree seeking at PDCCC and who have formally applied to graduate in the PDCCC transfer degree program are eligible.

Benefits of the GAA for PDCCC students:

1. PDCCC students may select the James Madison University undergraduate catalog in effect at the time of enrollment in the Guaranteed Admission Agreement and may continue with the degree requirements as specified in this catalog for up to five academic years. If the transfer to JMU is not made within five years then the student will follow the JMU undergraduate catalog in effect at the time of transfer to JMU.

Responsibilities of PDCCC:

PDCCC will:

1. Disseminate accurate information to PDCCC transfer program students regarding the general conditions of this guaranteed admission agreement. These provisions include the conditions for guaranteed acceptance to JMU, and notification that acceptance to the university does not guarantee acceptance to any particular major program of study.
2. Provide academic advising services to assist PDCCC students in choosing courses that will best prepare them for their intended majors at JMU. The PDCCC Student Development Staff will train faculty advisers to provide appropriate and accurate advising services related to students' plans to apply to JMU.
3. Annually initiate the review and update of the "PDCCC Program Advising Guide for Selected JMU Majors." If a guide does not exist, PDCCC will develop and annually update the "PDCCC Program Advising Guide for Selected JMU Majors."
4. Notify the Associate Vice President for Academic Affairs at JMU when situations arise that warrant PDCCC faculty and JMU faculty interaction to address advising or curricular issues.
5. Collaborate with JMU to promote the guaranteed admission agreement among prospective and current PDCCC students.
6. Work in partnership with JMU's Center for Assessment and Research Studies (CARS) to implement competency assessment in General Education. When standards have been finalized, students will be required to demonstrate competence in three areas of general education – Information Literacy, Scientific Reasoning, and Quantitative Reasoning – by passing each of three assessment instruments. Standards, or cutoff scores, determining successful passing on these three instruments are set jointly by James Madison University faculty and faculty selected by the Virginia Community College System. Other assessment instruments may be added in compliance with the Commonwealth of Virginia's competency requirements.

Responsibilities of James Madison University:

JMU will:

1. Provide PDCCC with course equivalent information regarding PDCCC courses and JMU equivalent courses. An annual review will be conducted to ensure that this information is shared with PDCCC on a timely basis.
2. Disseminate accurate information to prospective transfer students regarding the general conditions of this guaranteed admission agreement. These provisions include the conditions for guaranteed acceptance to JMU and notification that acceptance to the university does not guarantee acceptance to any particular major program of study.
3. Provide academic advising services to GAA students during the term prior to transfer to assist these students in making a smooth transition from PDCCC to JMU.

4. Notify the appropriate individual at PDCCC when situations arise that warrant PDCCC faculty and JMU faculty interaction to address advising or curricular issues.
5. Collaborate with PDCCC to promote the guaranteed admission agreement among prospective and current PDCCC students.
6. Have JMU's CARS work in partnership with PDCCC to implement competency assessment in three areas of General Education: Information Literacy, Scientific Reasoning, and Quantitative Reasoning. James Madison University faculty will work with faculty selected by the Virginia Community College System to set standards, or cutoff scores, determining successful passing on the assessment instruments. JMU's CARS will administer the three assessment instruments. Other assessment instruments may be added in compliance with the Commonwealth of Virginia's competency requirements.

Responsibilities of the Student:

The student will:

1. Complete and sign a *Guaranteed Admission Agreement Letter of Intent* form.
 - A. It is primarily the responsibility of the student who chooses to pursue this guaranteed admission agreement to know and understand the requirements for the PDCCC A.A. & S. degree, as well as degree requirements and specific program of study requirements for his or her intended major at JMU.
 - B. The student will review the Guaranteed Admission Agreement and the developed Program of Study and will sign a *Letter of Intent* to enroll at JMU.
 - C. A student must contact the transfer counselor at PDCCC for approval before initiating changes in his or her program of study at PDCCC.
 - D. A student must obtain the associate degree with a cumulative grade point average of 3.00 on a 4.0 four-point scale*. A minimum grade of C must be obtained in each course the student wishes to transfer unless otherwise indicated in the guaranteed admission agreement. Eligible transfer students must provide transcripts from any other institutions attended.

*A student needs to have either an overall GPA of 3.00 on all college work attempted in the last five years or have earned 60% of the credits applied towards the associate degree at PDCCC. The student who does not meet this requirement can still apply to JMU through the traditional transfer admission process.
2. Meet minimum grade criteria and prerequisites for courses in specific programs at JMU. For example, at JMU, psychology majors or minors must complete GPSYC 101, PSYC 210 and PSYC 211 or the PDCCC equivalent before enrolling in courses numbered 330.
3. Notify the community college Counseling Services if participation in the Guaranteed Admission Agreement is to be terminated.
4. Submit the *JMU Application for Admission* and request that all previously attended colleges/universities submit an official transcript to JMU's Office of Admissions by January 15 for the following summer term; by March 1 for the following fall semester. Students who have completed all requirements of the GAA by the end of the spring term will be given priority for the upcoming fall semester. Students who complete the requirements for the GAA during the summer and want to start at JMU in the fall will be considered on a space available basis. Students who complete the GAA requirements in the summer may need to wait until the following summer or fall terms to start their course work at JMU.

PDCCC's Curricula Utilized for GAA:

1. PDCCC will designate officials who will be responsible for all aspects of the guaranteed admission agreement at PDCCC. JMU will designate individuals responsible for all aspects of this guaranteed admission agreement at JMU.
 - ◆ Representing JMU will be the Associate Vice President for Academic Affairs and the Director of Admissions.
 - ◆ Representing PDCCC will be the Vice President of Instruction and Student Development.
2. Both parties are to communicate the conditions of this agreement to their respective clientele (external and internal constituents). JMU and PDCCC will review this agreement in January every three years and make adjustments or amendments as deemed appropriate to maintain the integrity of each institution as well as for the improvement of the transfer process and student articulation. Such changes will not adversely affect students already enrolled and covered under the provisions of the existing agreement.
3. The guaranteed admission agreement is effective immediately and will remain in effect until terminated by either party upon written notice to the other party of an intention to terminate. Such notice should be given at least one year in advance of the effective date of termination, and students who entered under the agreement may take advantage of its terms for two years after termination becomes effective.


Approval Granted by:



*Dr. Douglas W. Boyce, President
Paul D. Camp Community College*

9-12-05

Date



*Dr. Linwood H. Rose, President
James Madison University*

9-5-05

Date