



Lord Fairfax Community College and James Madison University Guaranteed Admission Agreement

To submit the letter of intent, you must have completed 45 credit hours toward your Associate of Arts and Science degree with a 3.0 GPA.

Directions for Lord Fairfax students in the following degree programs, who intent to take advantage of the Guaranteed Admission Agreement with James Madison University.
Associate in Arts and Sciences (AA&S) degree program

1. When you have finished 45 or more credits in the approved transferable program it is your responsibility to obtain a Student Letter of Intent Form from an advisor in Student Success. This form, when completed, formally indicates that you wish to enroll at James Madison University after graduating from Lord Fairfax Community College. You will not be reminded to complete this step.
2. Make sure you keep one copy, signed by the Vice President of Student Success. Lord Fairfax Community College will mail the original copy with your transcript to James Madison University by the appropriate application deadline.
3. Apply online to James Madison University.
4. The deadline for JMU receiving your completed application and all transcripts including your high school transcript is January 15 for summer. The deadline for fall transfer student admission is typically March 1. The deadline for spring transfer student admission is typically November 1. (Spring admission is limited and restricted to students who have completed an associate degree.) More specific information can be obtained directly from JMU. If applying for financial aid, look at JMU's website for details about deadlines.
5. Please note the following eligibility information about the Guaranteed Admission Agreement:

In order for the agreement to apply, you must meet each of the following requirements:

1. Complete and sign a *Guaranteed Admission Agreement Letter of Intent* form
 - A. It is primarily the responsibility of students who choose to pursue this articulation agreement to know and understand the requirements for the LFCC A.A. & S. degrees, as well as degree requirements and the specific requirements for their intended major at JMU.
 - B. The student will review the Guaranteed Admission Agreement and the developed Program of Study and will sign a *Letter of Intent* to enroll at JMU.
 - C. A student must contact his/her faculty advisor at LFCC for approval before initiating changes in his or her program of study.
 - D. A student must obtain the Associate Degree with accumulative grade point average of 3.00 on a four-point scale. A minimum grade of C must be obtained in each course the student wishes to transfer unless otherwise indicated. Eligible transfer students must provide transcripts from any other institutions attended.
2. Meet minimum grade criteria and prerequisites for courses in specific programs at JMU. For example, at JMU, Psychology majors or minors must complete GPSYC 101, PSYC 210, and PSYC 211 or at the LFCC equivalent before enrolling in courses numbered 330.
3. Notify LFCC's Dean of Instruction and Student Services if participation in the Guaranteed Admission Agreement is to be terminated.
4. Submit the JMU/GAA Application for Admissions and request that all previously attended colleges/universities submit an official transcript to JMU's office of Admission by January 15 for the following summer term, by March 1 for the following fall semester, and by November 1 for the following spring semester (ability to start at JMU in the Spring Term is subject to space availability).



Student Letter of Intent Form for Admission to James Madison University

To submit the letter of intent, you must have completed 45 credit hours towards your Associate of Arts and Science degree with a 3.0 GPA.

Name: _____

Local Address: _____

City: _____

State: _____

Zip Code: _____

Local Phone #: _____

LFCC EMPLID: _____

Social Security number: _____

Attention, James Madison University Office of Admission: *I certify that I intend to transfer to James Madison University and enroll in the _____ semester. My intended major is: _____*

My signature below indicates that I understand and agree to the following requirements in order to be eligible for the GAA between LFCC and JMU:

- *I must graduate from the LFCC AA&S Program with a **minimum cumulative GPA of 3.0 on a four-point scale,***
- *and that I intend to enroll in the semester indicated above. My enrollment may not be deferred once I have been accepted by JMU under the GAA.*
- *If I change my mind about my intended major after mailing my application with this Letter of Intent, I must notify JMU Admissions in writing.*
- *I further certify that I have never applied to JMU under the GAA previously.*
- *I understand that admission to JMU does not imply acceptance into any particular major at JMU. Some majors are competitive and have specific academic requirements to be eligible for admission to the major.*

Student Signature: _____ Date: _____

For Office Use Only

Student's Cumulative Lord Fairfax Community College GPA after 45 credits completed: _____

VP of Student Success Signature: _____ Date: _____

THIS LETTER OF INTENT IS NOT VALID WITHOUT THE OFFICIAL LFCC SEAL.