

**GUARANTEED ADMISSION AGREEMENT**  
**VIRGINIA COMMUNITY COLLEGE SYSTEM**  
**AND**  
**EMORY & HENRY COLLEGE**

Emory & Henry College (E&H) and the Virginia Community College System (VCCS), recognizing the need to facilitate the transfer of students from the community college to E&H, resolve to adopt a Guaranteed Admission Agreement (GAA). E&H provides special opportunities to help VCCS students experience a smooth transition to E&H.

In an effort to ease the transfer process, VCCS and E&H provide the following guaranteed admission agreement.

**Definitions**

“Transfer-oriented associate degrees” refers to VCCS Associate of Arts, Associate of Science, and Associate of Arts and Sciences degrees. This includes VCCS General Studies associate degrees that have been approved by the State Council of Higher Education for Virginia (SCHEV) as transfer degrees according to the State Committee on Transfer.

“Accredited institutions” are non-profit institutions accredited by the Southern Association of Colleges and Schools or similar regional accrediting bodies.

“GAA student” refers to a student who graduates from a transfer-oriented associate degree program at a Virginia community college with a cumulative grade point average (GPA) of 2.5 or higher on a four-point scale and who intends to transfer to E&H.

“GAA Contact” refers to staff members designated by each Virginia community college and by E&H who work with prospective GAA students.

**Guaranteed Admission**

GAA students are guaranteed admission to E&H and may expect the following:

1. Upon receipt of completed E&H application materials, E&H will guarantee admission to GAA students. No distinction will be made by E&H regarding college courses applicable to the transfer-oriented associate degree that are taken through dual enrollment arrangements with high schools.
2. GAA students admitted to E&H will have all transferable academic credits accepted at full value. Credits earned at accredited institutions other than Virginia’s Community Colleges to satisfy the transfer-oriented associate degree will be treated on an equal basis as credits earned from Virginia’s Community Colleges.

3. GAA students may transfer up to 62 semester hours from 2-year institutions toward the minimum of 120 semester hours required for a B.A. degree (124 for a B.S.). In addition, credit for courses completed through the International Baccalaureate or Advanced Placement programs will be accepted according to stated policies of acceptance for credit which can be found in the E&H College Catalog. E&H will inform the student at the time of enrollment if there are additional course requirements beyond the 120 (or 124) minimum semester hours needed for graduation. Such courses will be specified in writing. The academic catalog states the courses required for graduation.
4. Acceptance in some degree programs at E&H is competitive (e.g., Athletic Training); thus guaranteed admission into E&H does not imply admission to these programs without further acceptance by the program or department offering the program.

### **Benefits to Virginia Community College Students**

E&H waives its application fee.

2. Completion of the VCCS transfer-oriented associated degree program will guarantee completion of E&H's general education requirements with the following exceptions:
  - GAA students entering without a three semester hour course in religion will be required to complete one
  - GAA students entering without credit for a two-semester sequence of foreign language, if required by their major, will be required to complete such language courses
  - GAA students entering without credit for a literature course will be required to complete the College's Great Books course.
  - Like native students, GAA students must complete a course in ethical inquiry at the junior level and a course in global studies at the senior level.
  - Like native students, GAA students must complete the required proficiencies in writing, oral communication, and computer literacy.
3. E&H will consider GAA students who enroll at E&H on the same basis as native students for admission to competitive programs, registration, financial aid, scholarships, student housing, parking, and any other opportunities open to native students at the junior level.
4. Through the community college GAA Contact, students can obtain the name and contact information for E&H's Assistant Academic Dean, who will provide transfer students with appropriate advisement information.

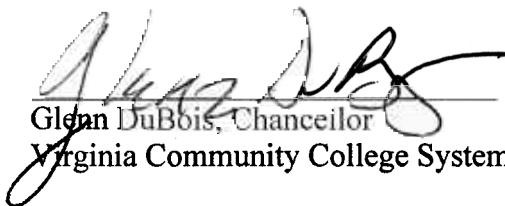
### **Responsibilities**

1. GAA students will follow all E&H application processes and all special departmental/program application procedures, deadlines, and grade point average requirements.
2. VCCS colleges will assist prospective GAA students by advising students regarding courses needed to complete the transfer-oriented associate degree. The community college will also make available information about E&H and the GAA to prospective GAA students enrolled in transfer-oriented associate degree programs.

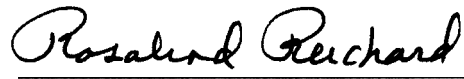
3. E&H will develop a transfer guide for use by counselors, faculty, and students throughout the VCCS. This guide will be reviewed and updated on a regular basis by E&H and made available to VCCS colleges.
4. E&H will provide tracking data annually to VCCS on the performance of GAA students accepted through this agreement, to include comparisons with native students. The specific data and timing of these reports will be mutually determined by representatives of Emory & Henry and VCCS.

### **Review of the Agreement**

1. The provisions of this agreement shall take effect when signed by the appropriate institutional representatives. Any changes, additions, or deletions to this agreement shall be made only after consultation with and agreement among officials at both institutions.
2. E&H and the VCCS will review the GAA every three years to make adjustments as deemed appropriate to maintain its integrity and for the improvement of the transfer process. Changes will not adversely affect students already enrolled under the provisions of the existing GAA.
3. The GAA will remain in effect until terminated by either party upon written notice of intention to terminate. Such notice should be given one year in advance of the date of termination; students who entered under the GAA may take advantage of its terms for two years after termination becomes effective.

  
Glenn DuBois, Chancellor  
Virginia Community College System

JUN 13, 2007  
Date

  
Rosalind Reichard, President  
Emory & Henry College

June 13, 2007  
Date