

# ARTICULATION AGREEMENT

## **Tri-County Technical College Associate of Applied Science in Criminal Justice Technology, Paralegal Studies Emphasis and Lander University Bachelor of Science in Paralegal Studies**

Tri-County Technical College (TCTC) and Lander University (LU) have formed a partnership to enhance the transfer of students from TCTC to LU. The articulation agreement will provide Associate of Applied Science in Criminal Justice Technology, Paralegal Studies Emphasis students who meet the minimum GPA requirement of a 2.0 with advising and academic support for a successful transition to Lander University's Bachelor of Science in Paralegal Studies program.

### **ADMISSION AND GRADUATION REQUIREMENTS**

- A. Lander University admission and program admission requirements apply to students who transfer under this agreement. Additionally, TCTC students meeting the transfer requirements of this agreement, will be guaranteed admission to LU and receive priority acceptance into the B.S. in Paralegal Studies program.
- B. Policies governing the admission, enrollment, and transfer of students are the sole purview of each institution.
- C. Students accepted into LU must fulfill the LU program and graduation requirements.
- D. Each institution will provide updates of any admission policy changes prior to the start of fall semester in a given academic year.
- E. Students transferring to LU through the articulation agreement will enter under the academic provisions of the LU catalog in place at the time of their signed declaration of intent to transfer.
- F. Both TCTC and LU agree to inform and train academic advisors concerning the terms of this agreement and the articulation of courses between the institutions. Advisor names and contact information will be given to each institution.

### **PROMOTION OF AGREEMENT**

- A. Both TCTC and LU agree to promote this agreement to students at all TCTC campuses by means of a marketing strategy approved by both institutions. A review of this marketing strategy will take place annually.
- B. For purposes of this agreement, LU grants TCTC, and TCTC grants LU, permission to use, display, reproduce, and publish without compensation each other's logos and trademarks as an institutional partner on websites, cobranded web portals, and in print marketing publications.
- C. LU and TCTC will provide an electronic version of the logos and trademarks for the use permitted by this agreement only. Each party represents and warrants that it possesses all rights necessary for the granting of the permissions set forth in this agreement.
- D. LU will provide a link for transfer agreement on the LU website. TCTC will provide a link for the agreement on the TCTC website.

- E. Each institution reserves the right to review in advance any information including but not limited to, websites, cobranded web portals, and in print marketing publications.
- F. Upon written permission of program participants, LU and TCTC will share demographic and academic information about the students who are designated LU Articulation students, where appropriate as specified in the LU Articulation Program student application.

#### **ARTICULATION PROGRAM ADVISEMENT**

- A. An LU representative will visit TCTC at least once per semester through participation in any special days or programs for transfer students.
- B. Academic Program Coordinators at LU will provide timely notice to TCTC when changes in the curriculum occur and will assist in revising pathway documents to facilitate degree completion for articulation students.
- C. TCTC will provide transcripts to LU for participating Articulation students at no charge with written permission of program applicants. This is to be arranged by the TCTC Criminal Justice Program Director.
- D. LU will accept the Statewide Articulation Agreement of 86 courses approved by the South Carolina Commission on Higher Education for transfer from two- to four-year public institutions as part of the articulation agreement.
- E. LU will provide student services to include access to the LU Transfer Coordinator, designated Open House events, as well as scheduled LU articulation program meetings with students.

#### **STUDENT RESPONSIBILITIES AND OPPORTUNITIES OF AGREEMENT**

- A. Students planning to transfer to Lander University's Bachelor of Science in Paralegal Studies will sign an Intent to Transfer Form (Addendum 3). The form will be shared with the LU Admissions Office. Collection and sharing of the form will be the responsibility of the TCTC Criminal Justice Program Director and the LU Transfer Coordinator.
- B. Students desiring to take advantage of the terms of the articulation agreement must complete all requirements to enjoy the rights and privileges of the agreement.
  - i. Specifically, Associate of Applied Science in Criminal Justice Technology, Paralegal Studies Emphasis students who meet the minimum GPA requirement of a 2.0 will be guaranteed admission to LU and receive priority acceptance into the B.S. in Paralegal Studies program.
- C. Students who enter into this articulation agreement will be guaranteed the rights and privileges outlined in the agreement once the agreement is signed and contingent upon their strict adherence to the requirements (both curricular and non-curricular).
- D. Qualified articulation transfer students are automatically considered for merit and transfer scholarships.
- E. Students will have access to the LU library, as would any other student of the university.
- F. Students will have access to any LU athletic events, as would any other student of the university.

- G. Students who have completed the intent to transfer as part of the articulation agreements will have LU admission/application fees waived.

### **TRANSFER OF CREDITS**

LU will accept up to **64** semester hours of credit from Tri-County Technical College's Associate of Applied Science in Criminal Justice Technology, Paralegal Studies Emphasis to apply to LU's Bachelor of Science in Paralegal Studies. (see Addendum 1) The student will complete additional hours at LU to earn **a total of 120 hours** for the Bachelor of Science in Paralegal Studies.

- A. Courses will transfer as described in the Course Transfer Articulations in this Articulation Agreement.
- B. Lander University will accept transfer credit from specific TCTC degrees to specific LU undergraduate degrees if the following requirements are met by both institutions:
  - a. In order for Lander University to meet its obligation to comply with accreditation requirements for Faculty Qualifications (6.2.a.) as they pertain to baccalaureate degrees, Tri-County Technical College will ensure that all faculty teaching courses in the AAS degree transfer agreement have completed a master-level degree and have eighteen hours in the teaching discipline on the graduate transcript.
  - b. Program Coordinators at Lander University are responsible for developing bachelor degree pathways for students desiring to begin their education at TCTC in an AAS program and complete a baccalaureate degree at LU.

### **REVERSE TRANSFER REQUIREMENTS**

- A. Lander University's Office of University Registrar and Tri-County Technical College's Office of the Registrar will maintain communication to promote seamless reverse transfer. This falls under the responsibility of the TCTC Criminal Justice Program Director.
- B. Students participating in the Articulation program will sign a waiver for the release of reverse transfer hours from LU to TCTC (see Addendum 3).
- C. Both LU and TCTC will highly encourage completion an associate degree at Tri-County Technical College prior to transferring to LU. However, students transferring to LU from TCTC, who completed twenty-five percent of their TCTC degree prior to transfer, may qualify for reverse transfer of hours to TCTC for completion of an associate degree.
- D. LU will provide reverse transfer transcripts of program applicants to TCTC at no charge with permission of the student.
- E. Courses completed at LU may be used within graduation guidelines for Tri-County Technical College to complete reverse transfer and award of certificates, diplomas, and degrees from TCTC. Both institutions agree to share transfer data and student success data to be used in joint assessment activities and agreement evaluation processes.

### **TERMS OF AGREEMENT**

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting an annual review of this agreement.
- B. Program curriculum and requirements listed in the Course Transfer Articulations (Addendum 1) are subject to change. Each institution agrees to make any changes known to the other in a timely fashion.

- C. Lander University and Tri-County Technical College will ensure that they maintain accreditation with the appropriate regional accrediting body to ensure that all operations meet with accreditation requirements of the two institutions.
- D. This Articulation/Transfer Agreement is effective on **August 1, 2020** and shall remain in effect for five years unless terminated or amended by either party with 120 days prior written notice.
- E. This Articulation/Transfer Agreement will be reviewed by both parties as required but at least annually beginning on or after **August 1, 2021**.

**INSTITUTIONAL AUTHORIZATION**

**Lander University** and **Tri-County Technical College** have caused this Agreement to be duly executed and agree to be bound thereby.

**LANDER UNIVERSITY**

**TRI-COUNTY TECHNICAL COLLEGE**

*Richard Cosentino/JAT*  
 Richard Cosentino/JAT (Jul 31, 2020 16:11 EDT)  
 Richard Cosentino, Ph.D.  
 President

*Galen DeHay*  
 Galen DeHay (Aug 19, 2020 09:00 EDT)  
 Galen DeHay, Ph.D.  
 President

*Scott Jones*  
 Scott Jones, Ph.D.  
 Provost and Executive Vice President for  
 Academic Affairs

*Jacquelyn Blakley*  
 Jacquelyn Blakley (Aug 21, 2020 15:46 EDT)  
 Jacquelyn C. Blakley, Ph.D.  
 Dean, Division of Business and Public Services

*Lucas McMillan*  
 Lucas McMillan (Jul 28, 2020 10:14 EDT)  
 Lucas McMillan, Ph.D.  
 Dean, College of Behavioral & Social Sciences

*Christopher L. McFarlin*  
 Christopher L. McFarlin (Aug 10, 2020 12:51 EDT)  
 Christopher L. McFarlin, J.D.  
 Department Head, Criminal Justice

**Office Use Only**

Date Received	Date Posted	Date Reviewed

## ADDENDUM 1: Course Transfer Articulations

	TCTC Courses	LU Courses	Notes
<b>GENERAL EDUCATION</b>			
<b>Core Academic Skills</b>			
	ENG 101	ENGL 101	
	ENG 102	ENGL 102	<i>This is not required in TCTC's curriculum but is required at LU.</i>
	MAT 120 or MAT 155	MATH 211 or MATH 101	<i>Either of these math courses would fulfill this category at LU.</i>
<b>Humanities &amp; Fine Arts</b>			
	SPC 205	SPCH 101	
	Humanities elective	Humanities elective	<i>PHI 105 (= LU's PHIL 103) is strongly preferred, but LU will accept any TCTC course labeled as Humanities for this category.</i>
<b>Behavioral &amp; Social Perspectives</b>			
	PSY 201	PSYC 101	<i>PSY 201 is required at TCTC and fulfills a course in this LU category.</i>
	CRJ 101	CRIM 101	<i>CRJ 101 is required at TCTC and fulfills a course in this LU category.</i>
<b>Scientific &amp; Mathematical Reasoning</b>			
	Any 4 hr. lab science	Lab science course	<i>Any 4 hr. lab science course taken at TCTC will be accepted to meet LU's Gen-Ed curriculum.</i>  <i>If a student were to take two MAT courses at TCTC (such as MAT 120 and MAT 155, then the second MATH course would be in this category.</i>
<b>Founding Documents of the United States</b>			
	PSC 201	POLS 101	<i>Either PSC 201 or SOC 101 is required at TCTC. POLS 101 is required by LU, so it would be best if taken at TCTC.</i>
<b>World Cultures</b>			
	SPA 101 or FRE 101	SPAN 101 or FREN 101	<i>If SPA 101 or FRE 101 were taken at TCTC, either one could count for this LU category. (Other course options are available.)</i>
<b>Leadership, Involvement, Networking, and Knowledge</b>			
			<i>LINK 101 is waived if 24 hours of credit or more are transferred into LU.</i>
<b>MAJOR PROGRAM CORE REQUIREMENTS</b>			
	LEG 121 or BUS 121	BA 251	<i>This is not required in TCTC's curriculum but is required at LU.</i>
	ACC 101	ACCT 201	<i>This is not required in TCTC's curriculum but is required at LU.</i>
<b>MAJOR PROGRAM ELECTIVES (12 credit hours in this category, so remaining hours in Additional Electives)</b>			
	LEG 135	LEG 1xx	<i>Intro to Law &amp; Ethics is a preferred course for admitted students.</i>
	LEG 230	LEG 2xx	<i>Legal Writing is a preferred course for admitted students.</i>
	LEG 132	LEG 1xx	<i>Legal Bibliography is a preferred course for admitted students. TCTC does not require it, so students can be admitted to LU without it.</i>
	LEG 120	LEG 1xx	
	LEG 201	LEG 2xx	
	LEG 213	LEG 2xx	
	LEG 231	LEG 2xx	

<b>ADDITIONAL ELECTIVES</b>			
	LEG 100-level courses	LEG 1xx	<i>Any other LEG 100-level classes at TCTC will be labeled as LEG 1xx at LU.</i>
	LEG 200-level courses	LEG 2xx	<i>Any other LEG 200-level classes at TCTC will be labeled as LEG 2xx at LU.</i>
	CRJ 116	CRIM 1xx	
	CRJ 120	POLS 1xx	
	CRJ 125	CRIM 1xx	
	CRJ 140	CRIM 1xx	
	CRJ 100-level courses	CRIM 1xx	<i>Any other CRJ 100-level classes at TCTC will be labeled as CRJ 1xx at LU unless otherwise noted on this document or in SCTRAC.</i>
	CRJ 224	CRIM 250	
	CRJ 230	CRIM 2xx	
	CRJ 242	CRIM 210	
	CRJ 260	CRIM 2xx	
	CRJ 200-level courses	CRIM 2xx	<i>Any other CRJ 200-level classes at TCTC will be labeled as CRJ 2xx at LU unless otherwise noted on this document or in SCTRAC.</i>
	PSY 207	PSYC 2xx	
31 hours of coursework is in this category. Any TCTC course that does not fit into the other specific categories above would be accepted into this category up to the maximum of 64 hours of transfer credit.			
***All courses listed above are labeled in the SCTRAC system, <a href="http://www.sctrac.org">www.sctrac.org</a> .			

## ADDENDUM 2: Curriculum Guide from TCTC to LU

TCTC A.A.S. Criminal Justice: Paralegal Emphasis → Lander Univ. B.S in Paralegal Studies					
Course ID	Course Title	Credits	Course ID	Course Title	Credits
<b>First Semester</b>					
CRJ 101	Intro. to Criminal Justice	3	LEG 135	Intro. to Law & Ethics	3
CRJ 125	Criminology	3	LEG 230	Legal Writing	3
ENG 101	English Composition	3			
<b>Second Semester</b>					
CRJ 116	Criminal Law II (Crim. Pro)	3	LEG 213	Family Law	3
CRJ 224	Police & Community Relations	3	LEG 120	Torts	3
PSY 201	General Psychology	3			
<b>Third Semester (Summer)</b>					
PSC 201	American Government	3	LEG 201	Civil Litigation	3
CRJ 230	Criminal Investigations	3	LEG 231	Criminal Law	3
<b>Fourth Semester</b>					
CRJ 140	CJ Report Writing	3	SPC 205	Public Speaking	3
MAT 155	Contemporary Mathematics	3	PHI 105	Intro. to Logic	3
BUS 121	Business Law I*	3			
<b>Fifth Semester</b>					
MAT 120	Probability & Statistics*	3	PSY 207	Forensic Psychology	3
CRJ 236	Criminal Evidence	3	CRJ 242	Correctional Systems	3
CRJ 260	Seminar in Criminal Justice	3			

### Notes:

- **Students are strongly encouraged to stick to course recommendation/progression sheet provided.**
- \* Students should recognize that ACC 101, BUS 121, and a second MAT course are not required to earn their TCTC Credential. These classes are recommended as they are required at Lander University. Students should contact financial aid concerning taking courses outside of their major. Your advisor can also give general advices on these classes.



**ADDENDUM 3: Statement of Intent**

**Statement of Intent**

I, \_\_\_\_\_, a student at Tri-County Technical College, intend to earn an Associate of Applied Science degree in Criminal Justice Technology, Paralegal Studies Emphasis at Tri-County Technical College and transfer to Lander University to earn my Bachelor of Science in Paralegal Studies. I have read the criteria and reviewed the list of required coursework and acceptable courses from the SC technical colleges. I understand that I will be responsible for tuition and fees at both institutions and must comply with policies in effect at the time of my matriculation. I agree to seek clarification from an advisor or Criminal Justice Program Director at Tri-County Technical College or from Lander University if needed.

By submitting this form, under the Family Educational Rights and Privacy Act (FERPA), I give permission to Tri-County Technical College and Lander University to release my enrollment status, academic standing, transcript, student conduct records, and any other educational records to the other institution for the duration of my enrollment at either institution for the purposes of transfer or reverse transfer.

I further understand and agree that while enrolled at Tri-County Technical College as an Agreement student, I am subject to the Code of Conduct community standards of both institutions and that violations of either Code could impact my Tri-County Technical College student status and Lander University admission status.

Term/Year you desire to enter LU: Summer  Fall  Spring  Year: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

TCTC Program Director Signature: \_\_\_\_\_ Date \_\_\_\_\_

Return to: Lander University  
Department of Government, Criminology & Sociology  
320 Stanley Avenue  
Greenwood, SC 29649  
admissions@lander.edu  
Tri-County Technical College  
Criminal Justice Program  
P.O Box 587  
Pendleton, SC 29670













# Articulation Agreement for LEG with Tri-County Tech and LU


Final Audit Report


2020-08-19


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