



# Transfer Agreement between Orangeburg-Calhoun Technical College and Newberry College

#### Parties:

The parties to this Agreement are Newberry College (hereinafter Newberry) and Orangeburg-Calhoun Technical College (hereinafter Tech)

Effective Date: This Agreement goes into effect on the date it is signed by the Parties.

### Overview

This agreement utilizes existing policies, programs and services in a defined and targeted way for students completing an Associate's Degree, with an approved University Transfer Program of Study, at Tech who wish to transfer to Newberry upon the completion of an Associate's of Arts or Associate's of Science degree. Policies governing the admission, enrollment and transfer of students are the sole purview of each institution.

### **Degree Transfer Program**

This agreement defines the terms agreed to by the parties regarding students from Tech who have completed an approved Associate's of Arts or Associate's Sciences from a University Transfer Program of Study.

It is agreed that those individuals who meet these criteria will transfer to Newberry with all Core Curriculum requirements met with the exception of 9 semester credit hours (SCH) in Fine Arts (3), Religion (3) and Ethics (3). This arrangement will be referred to herein as the Degree Transfer Program.

The criteria that shall be met by students participating in this Degree Transfer Program are as follows:

- 1. The student will have completed an approved Associate's of Arts or Associate's of Science degree from Tech with a University Transfer Program of Study achieving
  - a. a minimum cumulative grade point average (GPA) of 2.0, and
  - b. a grade of "C" or higher in all University Transfer Program of Study courses, prior to enrolling at Newberry.
- 2. Tech graduates desiring to participate in this program must have completed their associate's degree within the previous 3 years of applying to Newberry.

Both Tech and Newberry agree to the following responsibilities:

- 1. Both parties will use best efforts to inform potential students about the program. Examples of possible informational activities may include, but are not limited to, media announcements, brochures or fliers, information sessions for students at Tech.
- 2. Tech will appoint one of its academic advisors as the individual responsible for coordinating the implementation of the Degree Transfer Program.
- 3. Students participating in the Program will use the *Newberry College Catalog* for the year in which they transfer.
- 4. The term of this Agreement will be 3 years from the effective date. The parties can renew this agreement by mutual written agreement for additional 3 year- terms. Either party can terminate this agreement for any reason with a 6-month written notification. This Agreement will continue in effect until it is modified by mutual written consent of the parties or cancelled by either party. Any student agreements signed prior to modification, termination or ending of the term of the agreement will be honored by both parties.
- 5. This Agreement will be construed in accordance with the laws of the State of South Carolina.

### Newberry:

- 1. Will accept the Associate's of Arts or Associate's of Science degree from Tech's approved University Transfer Program of Study, en masse as meeting the Core Curriculum requirements, with the exception of 9 semester credit hours (SCH) in Fine Arts (3), Religion (3) and Ethics (3) as long as the transferring student
  - a. has a minimum cumulative grade point average (GPA) of 2.0, and
  - b. a grade of "C" or higher in all University Transfer Program of Study courses, prior to enrolling at Newberry.
- 2. Will enroll students into the approved degree program of choice using the *Newberry College Catalog* for the year in which they transfer.
- 3. Will develop a graduation plan for each student upon admission to Newberry with the understanding that some majors will potentially require more than an additional 66 hours of coursework.
- 4. Will identify an individual at Newberry to serve as point of contact regarding the Degree Transfer Program for students transferring from Tech to Newberry.

Dr. Walter A. Tobin
President, OrangeburgCalhoun Technical College

Ms. Donna Elmore

Vice President for Academic Affair, Orangeburg-Calhoun Technical College

Dr. William Hair Dean, Arts and Sciences Orangeburg-Calhoun Technical College

## **Orangeburg Calhoun Technical College Point of Contact:**

Dr. William Hair, Dean of Arts and Sciences Orangeburg-Calhoun Technical College 3250 St. Matthews Road, Orangeburg, SC 29118





### Memorandum of Understanding

# Newberry College And Orangeburg-Calhoun Technical College

The following agreement between Newberry College and Orangeburg-Calhoun Technical College is designed to enhance the transfer of students from Orangeburg-Calhoun Technical College to Newberry College. This collaboration is intended to serve students by providing program support and services which facilitate the transfer process and acclimate students desiring to matriculate at Newberry College.

### **Overview**

This program utilizes existing policies, programs, and services in a defined and targeted way for students beginning at Orangeburg-Calhoun Technical College who wish to matriculate to Newberry College. Policies governing admission, enrollment and transfer of students are the sole purview of each institution.

Students served by the program begin their academic studies at Orangeburg-Calhoun Technical College. Transfer consideration generally requires at least 24 semester hours of transferable work. While it is anticipated that students will spend at least a full year at Orangeburg-Calhoun Technical College, students meeting Newberry College's freshmen admission requirements may transfer after one semester.

Newberry College and Orangeburg-Calhoun Technical College will promote associate degree attainment to interested students. This includes, but is not limited to, completing all necessary coursework and hours to earn an associate's degree at Orangeburg-Calhoun Technical College or the 'reverse transfer' of courses back to Orangeburg-Calhoun Technical College upon successful completion of coursework and hours at Newberry College. Orangeburg-Calhoun Technical College and Newberry College will work together to develop equated courses and articulated curricula in mutually desired academic disciplines.

### **Promotion/Eligibility**

Participation in the program is determined by the student's express desire to eventually matriculate to Newberry College.

Students will be identified in the following ways:

- Students denied admission to Newberry College either for academic or space available reasons and who live in the Orangeburg-Calhoun Technical College service area will be notified of the program option by the Newberry College Office of Admissions.
- Orangeburg-Calhoun Technical College will notify prospective and/or newly matriculated students who desire to transfer to a four-year college about the availability of this program as it relates to Newberry College.

Once students are identified by Newberry College or Orangeburg-Calhoun Technical College and students have provided a release to share their contact information, student names and contact information will be sent to Newberry College Office of Admissions and Orangeburg-Calhoun Technical College Office of Admissions for system input and tracking

### **Admission**

All admission policies and procedures, including the admission standards of individual academic programs of Newberry College and Orangeburg-Calhoun Technical College, will be in force.

Initial admission to the first year at Orangeburg-Calhoun Technical College is determined by Orangeburg-Calhoun Technical College while subsequent transfer is determined by existing transfer admissions policy at Newberry College.

Each institution will provide updates of admission policy changes as soon as practical. Any official policy change is subject to change without notice.

### **Program Components**

- Focus will be on awareness of Newberry College programs and policies.
- Information sessions will consist of admissions and financial aid information and tips for academic success.
- Focus will be on the application and admissions process
- Newberry College will host at least one transfer day on-campus per semester
- Students will have an opportunity to interact with admissions, financial aid, student affairs and career services staff
- Students will have an opportunity to meet with the representatives from their chosen academic area.
- Students will have an opportunity to take a campus tour.
- Orangeburg-Calhoun Technical College personnel will be provided a list of contacts from Newberry College's administrative and academic departments on an annual basis.

### Special Opportunities

To reinforce student engagement and support the transition from Orangeburg-Calhoun Technical College to Newberry College, students will be offered the opportunity to participate in identified Newberry College programs and events while still in attendance at Orangeburg-Calhoun Technical College. These opportunities may include, but are not limited to recreational, campus, and cultural events, provided students meet the eligibility criteria for these programs.

Newberry College and Orangeburg-Calhoun Technical College will collaborate to assess program effectiveness through the use of student surveys and enrollment data. Newberry College will provide Orangeburg-Calhoun Technical College with admission, enrollment, and GPA information on students who transfer from Orangeburg-Calhoun Technical College to Newberry College so that both colleges can jointly assess program quality and make modifications as needed to enhance student transfer success.

### **Summary Comments**

Representatives of Newberry College and Orangeburg-Calhoun Technical College will periodically review all aspects of the program. Any alterations or new program elements will be implemented when mutually agreed upon by the two institutions.

Orangeburg-Calhoun Technical College ar agreement as indicated by the signatures be	ad Newberry College agree to the terms of this elow:
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	Dr. Walter A. Tobin
	President, Orangeburg-Calhoun Technical
	Ms. Donna Elmore Vice President for Academic Affair, Orangeburg-Calhoun Technical College
	Dr. William Hair Dean, Arts and Sciences Orangeburg-Calhoun Technical College

**Orangeburg Calhoun Technical College Point of Contact:** 

Dr. William Hair, Dean of Arts and Sciences Orangeburg-Calhoun Technical College 3250 St. Matthews Road, Orangeburg, SC 29118