Dual Admissions and Transfer Agreement between Montgomery County Community College and Delaware Valley College

# **Preface**

Montgomery County Community College (MCCC) and Delaware Valley College (DVC) enter into this Dual Admissions and Transfer Agreement to facilitate the transfer of MCCC students to Delaware Valley College.

#### **Dual Admissions**

Under the Dual Admissions agreement, MCCC students will be guaranteed admissions into a Bachelor's Degree program with third year (junior) status at DVC on the condition that they: sign a non-binding "Dual Admissions Intent" form any time after admission to MCCC and before attaining more than 30 college credits at MCCC or another college or university; graduate from MCCC with an Associate in Arts (A.A.) degree, Associate in Science (A.S.) degree, or the Associate in Applied Science (A.A.S.) degree in Criminal Justice, with a minimum GPA of 2.0; enroll within one year of MCCC graduation; do not attend another institution between the time they graduate from MCCC and enroll at DVC; apply by the appropriate deadlines as determined by DVC (students must confirm their intention to matriculate at DVC by mid-August for the fall semester and by mid-December for the spring semester); and complete other regular admissions requirements as determined by and to the satisfaction of DVC.

# **Transfer Agreement**

A full-time student admitted with third year (junior) status to DVC will be able to complete a Bachelor's degree in a parallel program at DVC within four regular semesters provided that the student completes the appropriate Associate Degree program at MCCC, takes the recommended course options as part of their degree, and completes the appropriate sequences of their remaining course work at Delaware Valley College.

Under the Transfer Agreement, Delaware Valley College agrees to accept the general education courses found in the MCCC Associate in Arts degree, Associate in Science Degree and the Associate in Applied Science degree in Criminal Justice to fulfill comparable DVC core requirements as listed in this agreement. This transfer agreement is not limited to students who participate in the Dual Admissions Agreement.

To facilitate the transfer of MCCC graduates to DVC in accordance with the foregoing guarantee, the parties agree to the following:

### **Obligations of Delaware Valley College**

- 1. To attend regularly scheduled Partner Day and Evening programs at MCCC.
- 2. To provide MCCC with "Dual Admissions Intent" forms and fact sheets to distribute upon request.
- 3. To invite MCCC students who have completed a "Dual Admissions Intent" form to an informational and/or advising meeting(s) with DVC faculty and staff in order to facilitate smooth curricular and co-curricular integration to DVC.
- 4. To send the student within 30 days a DVC letter of admission to all MCCC students who complete a "Dual Admissions Intent" form and meet the conditions set forth above. MCCC students who complete a "Dual Admissions Intent" form will be governed by the DVC degree requirements in effect at the time of signing the "Dual Admissions Intent" form.
- 5. To waive the application fee for students who apply to DVC pursuant to this agreement.
- 6. To award academic scholarships to all qualified graduates admitted to DVC pursuant to this agreement. Students enrolling at DVC under the stipulations of this agreement will be eligible for the advertised merit scholarships based on the student's final MCCC GPA. Amounts of these scholarships can be found at <a href="https://www.delval.edu">www.delval.edu</a> or by contacting the DVC Dual Admissions Representative. These scholarships will be renewed each year provided the student is a full-time student and maintains a specified GPA at DVC. Students may also be eligible for need-based financial aid and other types of financial aid. Part-time Evening and Weekend College students receive a discounted tuition within the per credit tuition structure charged by the college.
- 7 To ensure that these students will be provided with DVC financial aid information and receive full consideration for DVC financial aid, in addition to the scholarships listed above, upon matriculation at DVC.
- 8. To support and accept the MCCC general education core for the Associate in Arts degree, the Associate in Science degree, and the Associate in Applied Science degree in Criminal Justice to fulfill comparable Delaware Valley College core requirements as listed in this agreement. This transfer agreement does not alter the requirements of the student's major field of study or its admissions standard as identified in the DVC catalog. All MCCC core requirements will be applied to DVC requirements providing recommendations listed herein are followed.
- 9. To transfer all courses for which a passing grade (A, B, or C) was received. A C- will not successfully transfer. Where the student has received a letter grade of D in the initial course of a sequential course program of study and receives a letter grade of C or better in the second course in the sequence, both courses will be accepted for transfer. When a student has signed a "Dual Admissions Intent" form, letter grades of D will be accepted as electives only.

- 10. To note in student records that all students who are eligible MCCC graduates enrolling at DC have satisfied DVC core requirements as found in this agreement.
- 11. To work with MCCC on Program-to-Program articulation agreements that specify the MCCC courses that satisfy major requirements for degree completion at DVC.
- 12. To ensure that MCCC Dual Admissions students who matriculate at DVC have all the rights and privileges of other DVC students.
- 13. To waive placement tests for MCCC graduates.

#### **Obligations of Montgomery County Community College**

- 1. To publicize this agreement to prospective and current MCCC students in its promotional literature and to inform matriculating students of their opportunity for dual admission to DVC under the conditions of this agreement.
- 2. To distribute, receive, and process "Dual Admissions Intent" forms that students must complete in order to participate in this program.
- 3. To make arrangements for DVC recruiters and advisors to visit MCCC and meet with prospective and current Dual Admissions students.
- 4. To provide a dedicated table or space outside of Partner and/or Transfer Fairs.
- 5. To allow DVC access of upcoming graduates in ten specific programs.

### **Joint Obligations**

- 1. Consult with each other through appropriate channels upon implementing major changes in policy or curricula that directly affect students transferring under the terms of this agreement and to keep each other informed of any other changes of policy or curricula that affect those students.
- 2. Review this agreement annually and make any changes upon mutual agreement as needed. Such changes will become effective when both MCCC and DVC sign the revised document.
- 3. Collaborate in providing students with information and academic advising about this agreement, DVC academic requirements, and the process of transferring to DVC.
- 4. Agree to develop and implement advertising and promotional efforts to communicate the benefits of Dual Admission and this Transfer Agreement.
- 5. Designate a representative(s) from each institution who will coordinate the Dual Admission and Transfer Agreement between the two institutions.

- 6. Exchange data and documents annually that will contribute to the maintenance and improvement of this core-to-core arrangement, enhance the transfer process, and promote effective cooperation between institutions. These will consist of data about individual transfer students, including admissions information and grades, retention information, and reports on the results of program reviews, assessments of student learning, and decisions of curricular and other committees. The institutions will exchange data after obtaining appropriate permission from the students as indicated on the "Dual Admission Intent" form.
- 7. Facilitate and support consultation and collaboration between the faculties related to this agreement, general education, degree requirements, and other academic matters.
- 8. Provide direct links between DVC and MCCC websites.

# Revision, Renewal, and Termination of this Agreement

The Delaware Valley College Admissions Office and the appropriate offices at Montgomery County Community College are responsible for identifying and communicating to each other any changes in the policies or requirements of their respective institutions that affect this agreement.

This agreement will be in effect as of the date of its signing for students entering Delaware Valley College on or after August 1, 2012. It will be reviewed annually by the appropriate parties at each institution and will be renewed automatically until superseded by a new agreement or formally terminated. Each institution may terminate this agreement at any time by written notice at least one year in advance of the effective date of termination. Should this agreement be terminated, it is understood that the termination will not apply to students already accepted to DVC under the terms of this agreement.

The willingness of both institutions to enter this agreement in order to facilitate the transfer of students from Montgomery County Community College into Delaware Valley College and to expand their opportunities for academic success there is indicated by the following signatures.

The undersigned representative of the parties, Montgomery County Community College and Delaware Valley College, have executed this agreement on the dates indicated:

For Montgomery County Community College: For Delaware Valley College:

Karen A. Stout Date Joseph S. Brosnan President President

Victoria Bastecki-Perez Date

Vice President for Academic Affairs and

**Provost** 

Bhrange 8/4/12

Kathrine Swanson Date
Vice President for Student Affairs and
Enrollment Management

Bashar W. Hanna

Vice President for Academic Affairs and

Dean of Faculty

Norm Jones

Vice President for Enrollment Management

Date

Date

