

**An Articulation Agreement to Matriculate  
Anne Arundel Community College's Business Management and  
Business Administration Graduates  
To The Catholic University of America's Metropolitan School of Professional Studies'  
Bachelor of Arts in Management Program**

**I. Agreement Purpose**

This agreement between The Catholic University of America's Metropolitan School of Professional Studies (CUA-MSPS) and Anne Arundel Community College (AACC) facilitates the transfer of AACC students who graduate with an Associate of Applied Science degree in Business Management (BMGTAAS) or an Associate of Science degree in Business Administration (BUADAS) into the Bachelor of Arts in Management (BAMGT) program at CUA-MSPS.

**II. Admissions Practices**

A. CUA-MSPS accepts applications from AACC students majoring in Business Management (BMGT) or Business Administration (BUAD) who wish to transfer into the BAMGT program at CUA-MSPS. The application fee is waived for these AACC students. Transferring AACC applicants must meet the same admissions criteria set forth for other students applying for transfer to CUA-MSPS.

B. AACC students who meet the following requirements are guaranteed admission to the BAMGT program at CUA-MSPS.

Requirements:

- Graduate with an AAS in BMGT or an AS in BUAD,
- Have an AACC cumulative GPA of at least 2.5.

AACC applicants who do not meet these requirements will be considered on an individual basis.

**III. Academic Practices**

A. The BAMGT program, designed for graduates of the BMGTAAS or the BUADAS program at AACC, allows a maximum of 66 credit hours from AACC toward fulfillment of the 120 credit hours required for baccalaureate completion.

B. The CUA-MSPS baccalaureate degree contains 19 CORE General Education courses (i.e., 57 credits) including courses in philosophy, religion, mathematics, natural sciences, social/behavioral sciences, and critical thinking. CUA-MSPS will transfer equivalent general education courses from AACC. Students must complete (or transfer in) **all** 19 CORE courses identified on the *Academic Program Worksheet*.

C. Students transferring from AACC will be required to complete a minimum of 36 credit hours of coursework at CUA-MSPS to be eligible for The Catholic University of America baccalaureate degree.

D. Transferability of credit from AACC is determined by:

- Course equivalence as identified on the *Academic Program Worksheet*
- Year of course completion. The course must be completed within five years of applying for admission to CUA-MSPS under this agreement.
- The student receiving a grade of “C” or better in the course.

Complete transfer credit guidelines for CUA-MSPS are available online at [http://metro.cua.edu/bachelor//Transfer Credit Policy.pdf](http://metro.cua.edu/bachelor//Transfer%20Credit%20Policy.pdf).

E. Credits from non-traditional sources such as the College Level Examination Program (CLEP), Advance Placement (AP), International Baccalaureate (IB), portfolio development, the Dantes Subject Standardized Tests (DSST), and/or military training may be acceptable for transfer. No more than 30 credits may be non-traditional credits and no more than 15 of these 30 credits may from CLEP or DSST. Such credits will be evaluated by CUA-MSPS at the time of application.

#### **IV. Student Services**

Transfer students from AACC will be treated on an equal basis with all other CUA-MSPS students in the award and distribution of financial aid, course selection, advising, registration and other student support services. CUA-MSPS will provide information and assistance to students interested in matriculating to CUA-MSPS.

#### **V. Scholarships**

Students transferring from AACC to CUA-MSPS, who have earned either or a BMGTAAS or BUADAS degree, meet academic/admissions requirements set forth in this articulation agreement, and meet application and registration deadlines as well as financial qualifications, are eligible to apply for the Transfer Scholarship. The Transfer Scholarship is equivalent to 50% of tuition costs per semester for the student’s first two semesters of attendance at MSPS. Students must be enrolled part-time (six or nine credits) in order to be eligible for the Transfer Scholarship; students enrolled in twelve or more credits (full-time) will have the opportunity to pursue other scholarship/tuition discount options. The Transfer Scholarship is a competitive award, and students must complete the Transfer Scholarship Application and supply required documents to be considered for the award. Two Scholarship recipients from AACC will be selected per semester.

#### **VI. Update/Report/Relationship**


CUA-MSPS and AACC agree to review the agreement and relevant transfer course equivalencies on an “as needed” basis. Each institution will designate an individual to serve as liaison for the purposes of monitoring this agreement, and each institution will provide updated catalogs to the other upon their availability. The designee for CUA-MSPS is the Assistant Dean. The designee for AACC is the Director of Business/Education Partnerships. Students desiring more information about CUA-MSPS’s programs of study and the transfer/admissions process should contact the CUA-MSPS Director of Admissions, Ms. Susan Scully, at 202-319-6667 or [scullys@cua.edu](mailto:scullys@cua.edu).

**VII. Amendments and Term of Agreement**


- A. The *Academic Program Worksheet* may be amended, as needed, by mutual agreement without affecting the currency of this agreement.
  
- B. This articulation agreement may be terminated by either party with 60 days written notice. Upon receipt of the written notice of termination, no additional students from AACC will be admitted to CUA-MSPS under this articulation agreement. Further, any AACC students attending CUA-MSPS under the conditions of this articulation will have two calendar years beyond the 60 days termination notice to complete the CUA-MSPS program.

**VIII. Implementation**

This agreement will be implemented when the named agents for CUA-MSPS and AACC have signed and dated this document.

  
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James Brennan  
Provost  
The Catholic University of America

2/19/10  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Andrew L. Meyer  
Vice President for Learning  
Anne Arundel Community College

3/3/10  
\_\_\_\_\_  
Date

**Academic Program Worksheet**  
**Transfer Course Articulation for Degree Completion**  
**Anne Arundel Community College A.S. in Business Administration to**  
**The Catholic University of America Metropolitan School of Professional Studies**  
**Bachelor of Arts in Management (Business Major)**

<b>AACC A.S. in Business Administration Courses</b>	<b>Credits</b>	<b>CUA-MSPS Equivalent in Bachelor of Arts in Management</b>	<b>Comments</b>
<b>General Education Requirements</b>	<b>31-37</b>		
<b>English (Select 1 Option)</b>	<b>3-6</b>		
ENG 111 and ENG 112 Composition and Introduction to Literature 1, 2	6	MHU 151 and MHU 152	
ENG 115 and ENG 116 Composition and Introduction to Literature for Non-Native Speakers 1, 2	6	MHU 151 and MHU 152	
ENG 121 Composition and Literature	3	MHU 151	
<b>Arts and Humanities</b>	<b>6</b>		
Arts and Humanities General Education Course (except COM)	3	MHU, MPH, or MRE Elective	Recommend one course from the following core requirements: Equivalencies: PHL 100, 141, 151 fulfill CUA's MID100 core requirement. PHL 111, 142, 194 count toward CUA's philosophy core requirement. PHL 201, 202 count toward CUA's religion core requirement. Sophomore Literature courses count toward CUA's literature core requirement.
COM 111 Fundamentals of Oral Communication OR COM 116 Fundamentals of Oral Communication for Non-Native Speakers	3	MHU 131	
<b>Biological and Physical Sciences</b>	<b>7-8</b>		
Two General Education courses required. (At least one lab science required.)		BIO, CHEM, PHYS, or MID Elective	Recommend: AST, BIO, CHE, PHS, PHY
<b>Computer Technology (Select 1 Option)</b>	<b>3-4</b>		
CSI 112 Computing and IT	4	MIS 105	Recommended
CSI 113 Introduction to Computers	3	MIS 105	Recommended
CSI 117 Introductory Object-Oriented Program Analysis and Design	4	MIS 110	Recommended
CSI 161 Programming 1 in Java	4	MIS 345	
CSI 162 Programming 2 in Java	4	MIS 346	
CSI 163H Honors Computer Science 1	3	MIS Elective	Covers MIS 345 and MIS 346
CSI 211 Systems Design	4	MIS 327	
<b>Mathematics</b>	<b>3-4</b>		
MAT 131 College Algebra (Or more advanced level math per advisor.)		MID 150 or MATH Elective	
<b>Social and Behavioral Sciences</b>	<b>6</b>		
Two courses required.		MSO Elective	Recommend take one from

(Must select two difference disciplines.)			the following core requirement: Equivalencies: ECO 116, FTR 110, PLS 200 fulfill CUA's international studies core requirement.
<b>Program Requirements</b>	<b>27-28</b>		
BPA 111 Business and Its Environment	3	MBU Elective	
BPA 211 Principles of Accounting I	3	MBU 110	
BPA 212 Principles of Accounting 2	3	MBU Elective	
BPA 232 Business Statistics OR Elective* (Consult with an advisor)	3	MBU 370 OR MBU Elective	*Recommend elective be taken from the following: BPA 125 fulfills CUA's MBU 205 major requirement; BPA 256 fulfills CUA's MBU 251 major requirement; BPA 172 fulfills CUA's MBU361 major requirement; BPA 173 fulfills CUA's MSO 200 core requirement; BPA142 fulfills CUA's MBU 201 major requirement; BPA 138 fulfills CUA's MPH 250 core requirement.
BPA 253 Business Law 1	3	MBU 341	
ECO 211 Principles of Economics 1	3	MBU 141	
ECO 212 Principles of Economics 2	3	MBU 142	
MAT 135 Elementary Statistics OR BPA 232 Business Statistics (Consult with an advisor)	3	MATH Elective OR MBU 370	
MAT 230 Elementary Calculus OR Elective* (Consult with an advisor)	6	MATH Elective OR MBU Elective	*Recommend elective be taken from courses listed above.
<b>Total Credits Transferred from AACC</b>	<b>55-62</b>		

**Students who take English 121 may need to take another elective to meet minimum degree requirement of 60 credits. Recommend course be chosen from CUA's listed core requirements.**

**The HEA GER is required for degree completion and to meet articulation requirements.**

**Academic Program Worksheet**  
**Transfer Course Articulation for Degree Completion**  
**Anne Arundel Community College A.A.S. in Business Management to**  
**The Catholic University of America Metropolitan School of Professional Studies**  
**Bachelor of Arts in Management (Business Major)**

<b>AACC A.A.S. in Business Management Courses</b>	<b>Credits</b>	<b>CUA-MSPS Equivalent in Bachelor of Arts in Management</b>	<b>Comments</b>
<b>General Education Requirements</b>	<b>21-27</b>		
<b>English (Select 1 Option)</b>	<b>3-6</b>		
ENG 111 and ENG 112 Composition and Introduction to Literature 1, 2	6	MHU 151 and MHU 152	
ENG 115 and ENG 116 Composition and Introduction to Literature for Non-Native Speakers 1, 2	6	MHU 151 and MHU 152	
ENG 121 Composition and Literature	3	MHU 151	
<b>Arts and Humanities</b>	<b>3</b>		
COM 111 Fundamentals of Oral Communication OR COM 116 Fundamentals of Oral Communication for Non-Native Speakers		MHU 131	
<b>Biological and Physical Sciences</b>	<b>3-4</b>		
One General Education Science Course		BIO, CHEM, PHYS, or MID Elective	Recommend: AST, BIO, CHE, PHS, PHY
<b>Computer Technology (Select 1 Option)</b>	<b>3-4</b>		
CSI 112 Computing and IT	4	MIS 105	Recommended
CSI 113 Introduction to Computers	3	MIS 105	Recommended
CSI 117 Introductory Object-Oriented Program Analysis and Design	4	MIS 110	Recommended
CSI 161 Programming 1 in Java	4	MIS 345	
CSI 162 Programming 2 in Java	4	MIS 346	
CSI 163H Honors Computer Science 1	3	MIS Elective	Covers MIS 345 and MIS 346
CSI 211 Systems Design	4	MIS 327	
<b>Mathematics</b>	<b>3-4</b>		
One General Education MAT Course		MID 150 or MATH Elective	Recommend: MAT 135
<b>Social and Behavioral Sciences</b>	<b>3</b>		
PSY 111 Introduction to Psychology OR SOC 111 Introduction to Sociology		MSO 180 OR MSO190	
<b>Program Requirements</b>	<b>27-39</b>		
BPA 111 Business and Its Environment	3	MBU Elective	
BPA 142 Principles of Management	3	MBU 201	
BPA 211 Principles of Accounting I	3	MBU 110	
ECO 121 Introduction to Economics OR ECO 211 Principles of Economics 1	3	MBU Elective OR MBU141	Recommend: ECO 211
BPA 162 Business Communications	3	MHU OR MBU Elective	
Electives (Consult with an advisor)	6	MBU Electives	Recommend two courses from the following core requirements: Equivalencies: PHL 100, 141, 151 fulfill CUA's MID100 core requirement. PHL 111, 142, 194 count

			toward CUA's philosophy core requirement. PHL 201, 202 count toward CUA's religion core requirement. Sophomore Literature courses count toward CUA's literature core requirement. ECO 116, FTR 110, PLS 200 fulfill CUA's international studies core requirement
Electives (Selected Option) May be taken from BPA, ECO, CSI or HRM courses. (Consult with an advisor)	12	MBU Electives	*Recommend electives be chosen from the following: elective equivalencies: BPA 125 fulfills CUA's MBU 205 major requirement; BPA 256 fulfills CUA's MBU 251 major requirement; BPA 172 fulfills CUA's MBU361 major requirement; BPA 173 fulfills CUA's MSO 200 core requirement; BPA 232 fulfills CUA's MBU 370 major requirement; BPA 138 fulfills CUA's MPH 250 core requirement; ECO 212 fulfills CUA's MBU142 major requirement.
BPA 253 Business Law 1	3	MBU 341	
BPA Elective (Consult with an advisor)	3	MBU Elective	*Recommend elective be taken from courses listed above.
<b>Total Credits Transferred from AACC</b>	<b>57-63</b>		

**The HEA GER is required for degree completion and to meet articulation requirements.**